



# MIAMI COUNTY PARK DISTRICT

2645 E. St. Rt. 41

Troy, Ohio 45373

Phone: (937) 335-6273

ProtectingNature@MiamiCountyParks.com

MiamiCountyParks.com

# Special Use Permit Application

Date of Use: \_\_\_\_\_ Day of Week: \_\_\_\_\_ Arrive At: \_\_\_\_\_ a.m. p.m. Depart At: \_\_\_\_\_ a.m. p.m.

Person Requesting Permit: \_\_\_\_\_ For Group: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Projected Attendance: \_\_\_\_\_ Age Range Of Group: \_\_\_\_\_

FACILITY : \_\_\_\_\_

SPECIFIC LOCATION WITHIN PARK: \_\_\_\_\_

TYPE OF ACTIVITY PLANNED: \_\_\_\_\_

## DETAILED DESCRIPTION OF ACTIVITY PLANNED:

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## WHAT YOU ARE REQUESTING FROM MCPD:

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### User Fees

Activity/Event Fee: \$100 with \$50 discount for Miami County Residents. The Miami County Park District reserves the right to waive fees for individuals or organizations when it is determined appropriate.

\_\_\_\_\_ In County Fee \$50 \_\_\_\_\_ Out of County Fee \$100

Additional fees will be based on the staffing and equipment requirements for the requested activity/event.

- Ranger \$65/hour x \_\_\_\_\_ hours = \$ \_\_\_\_\_
- Staff \$25/hour x \_\_\_\_\_ hours = \$ \_\_\_\_\_

Payment of fee will be due upon application approval.

In using the Miami County Park District facilities/parks, \_\_\_\_\_ agrees to hold harmless and indemnify Miami County Park District, its appointed officials, officers, employees and volunteers from any claims that may arise out of the use of the provided space/facility except for claims which may arise as a result of the negligence of Miami County Park District or an existing defect.

Signature of person requesting permit: \_\_\_\_\_ Date: \_\_\_\_\_

- Fee and proof of insurance (Certificate of Liability) if applicable must be returned by \_\_\_\_\_ to secure your event.  
All fees are non-refundable.

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|------------------------------|------------------------|-------------------------------------|-----------------------------------|
| For use by Park Staff only   |                        |                                     |                                   |
| Date request rec'd _____     | Request taken by _____ | In County _____ Out-Of-County _____ | Fee \$ _____ Date fee rec'd _____ |
| Signature of approval: _____ |                        | Date: _____                         |                                   |