

MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING
Tuesday, July 22, 2025
Lost Creek Reserve Cabin
9 a.m. Meeting Minutes

Present: Dr. Robert Malarkey, Jay Meyer, Elizabeth Gutmann, Scott Myers, Cinda Hanbuch-Pinkerton, Dale Gade, Chris Thompson and Amanda Smith.

MINUTES – Mrs. Gutmann made a motion to approve the minutes from June 17, 2025, seconded by Mr. Meyer, motion unanimously carried.

BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Mr. Meyer, motion unanimously carried.

DONATIONS – Mrs. Gutmann made a motion to accept the donations and volunteer hours as presented, seconded by Mr. Meyer, motion unanimously carried.

NEW BUSINESS

- A. **RESOLUTION 1655-25** – Approval of the 2025-2026 Environmental Education grant awards - Mrs. Gutmann made a motion to approve Resolution 1655-25, seconded by Mr. Meyer, motion unanimously carried.
- B. **RESOLUTION 1656-25** – Approval transfers 6/17/25-7/22/25 - Mrs. Gutmann made a motion to approve Resolution 1656-25, seconded by Mr. Meyer, motion unanimously carried.
- C. **RESOLUTION 1657-25** – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Sparks Electric Services, LLC to perform electrical work, set ground boxes/vaults, auger holes and set utility poles at Lost Creek Reserve at a final cost not to exceed \$25,562.63 - Mrs. Gutmann made a motion to approve Resolution 1657-25, seconded by Mr. Meyer, motion unanimously carried.

OLD BUSINESS

- A. Foundation – The Miami County Parks Forever board added a new Board member and are looking for someone to do the branding with plans to have a fully staffed Board by October 2025.

OTHER BUSINESS

- A. Staff Reports
 - a. Deputy Director – Kevin was absent.
 - b. Operations – Dale said work at the cabin should begin next week and last for approximately one month.

The overflow parking lot has been completed at Lost Creek Reserve.

There was discussion about the virtual reality training offered by AXOM and how it can be used by park staff.

- c. Marketing – Amanda said the second half of the year is set for the web re-vamp. She plans to have a vendor lined up to complete it by the end of August.
- d. Environmental Education – Cinda said the education staff has been looking at the programming and comparing it to the results of the community survey. She wants to schedule a meeting with the administration to discuss how they can implement programs that cover all ages and align with the survey results.
- e. Executive – Scott asked Chris to go over the State audit that is currently in progress.

The remaining Board meeting dates are August 19, September 23, October and November have a combined date of November 4 and December 16.

Scott said the all-staff meeting is August 20. The staff will work in the corn maze prior to the actual meeting.

EXECUTIVE SESSION

Property & Personnel - There was no executive session.

Elizabeth Gutmann motioned to adjourn the meeting, seconded by Jay Meyer, motion unanimously carried. The meeting was adjourned 10 a.m.

J. Scott Myers

Dr. Robert Malarkey