

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING MINUTES**

Tuesday, June 27, 2023
Cabin at Lost Creek Reserve
8 a.m. Work Session - 9 a.m. Meeting

Present: Dr. Robert Malarkey, Elizabeth Gutmann, Jay Meyer, Scott Myers, Kevin Swanson, Chris Thompson, Dan Weaver, Cinda Hanbuch-Pinkerton, Amanda Smith and Janeen Selanders.

MINUTES – Elizabeth Gutmann made a motion to accept the minutes of the May 23, 2023 board meeting seconded by Jay Meyer, motion unanimously carried.

BILLS AND RECEIPTS – Elizabeth Gutmann made a motion to approve the bills and receipts as presented, seconded by Jay Meyer, motion unanimously carried.

GIFTS AND DONATIONS – Jay Meyer made a motion to approve the gifts and donations as presented, seconded by Elizabeth Gutmann, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1560-23 – Approval of the 2024 County Tax Budget - Elizabeth Gutmann made a motion to approve Resolution 1560-23, seconded by Jay Meyer, motion unanimously carried.
- B. RESOLUTION 1561-23 – Approval of a Then and Now Certificate for payment of the first Billing for the 2021 – 2022 state audit being completed by the State Auditor’s office - Elizabeth Gutmann made a motion to approve Resolution 1561-23, seconded by Jay Meyer, motion unanimously carried.
- C. RESOLUTION 1562-23 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Clearwater Plumbing to perform restroom repairs at Stillwater Prairie, Garbry Big Woods and Charleston Falls at a final cost not to exceed \$7,375.00 -- Elizabeth Gutmann made a motion to approve Resolution 1562-23, seconded by Jay Meyer, motion unanimously carried.

OLD BUSINESS

- A. Foundation – There was discussion about the Foundation board member candidates. Amanda will reach out to potential members discussed and will search for alternate members.

OTHER BUSINESS

- A. Staff Reports
 - a. Deputy Director - Kevin received a letter from ODOT for the 2024-2025 biennium roadway fund. The staff will soon determine the next project.

Kevin will be floating in “The Great Float” this week from Farrington to Treasure Island. They anticipate 100-150 participants.

The Credit Card Compliance Committee held its quarterly meeting and there will be some adjustments made to the policy.

The park is anticipating huge visitation during the April 2024 solar eclipse. As of now Lost Creek Reserve will be promoted by the MC Visitor's Bureau. The staff is considering a parking fee for out of county residents and will suggest residents use less frequented parks to view it. He said the Visitor's Bureau is offering up to \$2500 grants for programs, etc. related to the eclipse. We are considering applying for one but haven't determined our needs other than port-o-johns, help with parking, etc. Dr. Malarkey had concern about the park because he attended one a couple years ago, and felt the trash left behind and the traffic was bad. Kevin said the staff is taking all of this into consideration.

- b. Operations – Dan thanked the board for approving the purchase of the excavator and said it has been busy since its purchase. The overlooks will begin this week hopefully at the Springcreek Confluence.

Mrs. Gutmann asked about the Zip & Climb programs. Dan said they were full and well received and had participants from all age groups. There is another scheduled for July 1. He confirmed the tower will only be open during programs because it must be staffed.

- c. Marketing – Amanda said they are developing a system to track the use of the hall and ROI. Teri is receiving 3-4 inquiries a day about it. The board inquired about the strain on the staff for this. Scott said we will eventually need to hire a F/T staff member to manage the hall.
- d. Environmental Education – Cinda said the summer Eco-Camps are going well. Piqua city schools are doing the pollinator program for the next two years.

Cinda just returned from an international conference. It was great and she realized we are years ahead of many areas in the nature-based curriculum.

- e. Executive – Scott displayed photos of the plaque and rock that is now in place at Stillwater Prairie Reserve in memory of Doug Haines. He anticipates holding a small gathering for his family to recognize his years of service and dedication in the next few months.

EXECUTIVE SESSION

There was no executive session.

Elizabeth Guttman moved to adjourn the meeting, seconded by Jay Meyer, motion carried unanimously. The meeting was adjourned at 10:12 a.m.

J. Scott Myers

Dr. Robert Malarkey