

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION MEETING  
Tuesday, February 20, 2024  
Heritage Hall at Lost Creek Reserve  
8 a.m. Work Session - 9 a.m. Meeting**

Present: Dr. Robert Malarkey, Jay Meyer, Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith and Susan Condy.

MINUTES - Elizabeth Gutmann made a motion to approve the minutes from January 23, 2024, seconded by Jay Meyer, motion unanimously carried.

BILLS AND RECEIPTS - Elizabeth Gutmann made a motion to approve the bills and receipts as presented, seconded by Jay Meyer, motion unanimously carried.

DONATIONS - Elizabeth Gutmann made a motion to approve the donations, seconded by Jay Meyer, motion unanimously carried.

**NEW BUSINESS**

- A. RESOLUTION 1597-24 - Approval of Transfers 1/20/24 through 2/12/24 – Elizabeth Gutmann made a motion to approve Resolution 1597-24, seconded by Jay Meyer, motion unanimously carried.
- B. RESOLUTION 1598-24 - Authorization for the Executive Director of the Miami County **Park** District to enter into an agreement with Springfield Acme Electric to provide and install electric hardware, cords, light towers, articulating lift, etc. for the Solar Eclipse event, Hug the Earth Festival, Fall Farm Fest, Holiday Lights Event, etc. and to install Cox boxes, electric cords, Zombex boxes, etc. - Elizabeth Gutmann made a motion to approve Resolution 1598-24, seconded by Jay Meyer, motion unanimously carried.
- C. RESOLUTION 1599-24 - Authorization to enter into an agreement with Earthjoy Tree Adventures to provide a tree climbing event at the 2024 Hug the Earth Festival at a final cost not to exceed \$9,200.00 - Elizabeth Gutmann made a motion to approve Resolution 1599-24, seconded by Jay Meyer, motion unanimously carried.
- D. RESOLUTION 1600-24 - Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Ross Construction and Properties L.L.C. to install kitchen cabinets, countertops, etc. in the Maintenance Building at Lost Creek Reserve at a final cost not to exceed \$15,428.00 - Elizabeth Gutmann made a motion to approve Resolution 1600-24, seconded by Jay Meyer, motion unanimously carried.
- E. RESOLUTION 1601-24 - Authorization to enter into a contract with A&S Party Rental to provide extreme dual zipline entertainment at the 2024 Hug the Earth Festival at a cost not to exceed \$18,415.00 - Elizabeth Gutmann made a motion to approve Resolution 1601-24, seconded by Jay Meyer, motion unanimously carried.
- F. RESOLUTION 1602-24 - Approval of the retirement and re-hire of J. Scott Myers as Executive Director of the Miami County Park District effective March 31, 2024 - Elizabeth Gutmann made a motion to approve Resolution 1602-24, seconded by Jay Meyer, motion unanimously carried.
- G. RESOLUTION 1603-24 – Authorization for the Executive Director to enter into a contract for the purchase of 23.916 +/- acres located on Greenville Falls – Clayton Road, Bradford, Ohio, and to execute all documents

necessary to finalize the purchase of the property from Buckneck Farms LLC at a final cost of \$120,000 plus closing expenses. - Elizabeth Gutmann made a motion to approve Resolution 1603-24, seconded by Jay Meyer, motion unanimously carried.

H. RESOLUTION 1604-24 - Authorization to enter a contract with the Banana Slug String Band to perform at the 2024 "Hug the Earth" Festival April 20 – 26, 2024 at a cost not to exceed \$27,000 - Elizabeth Gutmann made a motion to approve Resolution 1604-24, seconded by Jay Meyer, motion unanimously carried.

## **OLD BUSINESS**

A. Foundation - The Foundation Board had a training and it went well. They created a checklist of next steps. Andrew Wannemacher drawing up the by-laws to have in place by year end.

## **OTHER BUSINESS**

### **A. Staff Reports**

a. Deputy Director – Kevin asked if the board members are interested in receiving updates on what is happening within the Natural Resource staff. Dale said possibly we could hold a future board meeting in the maintenance building, and they can have a display of projects.

Kevin, Scott and Amanda are working on the development of a community survey. It has been several years since the last one was conducted.

b. Operations – Dale said the staff is working on the Solar Eclipse program which is taking a lot of time.

The maple syrup season is in progress and have had two programs so far, but the weather has been a bit off this year. Staff is hoping to have additional boils.

c. Marketing – Amanda had no additions to her written report.

d. Environmental Education – Susan reported that there are only a few weeks remaining in the classroom then the program moves to the parks in the middle of March.

The Outdoor Adventure Club has now partnered with the Lincoln Community Center.

e. Executive – Scott said a couple legislative things was discussed at the OPRA Conference including increasing the competitive bidding threshold from \$50,000 to \$75,000.

## **EXECUTIVE SESSION**

### **A. Property & Personnel**

There was no executive session. Jay Meyer moved to adjourn the meeting, seconded by Elizabeth Gutmann, motion carried unanimously. The meeting was adjourned at 9:52a.m.

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J. Scott Myers

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Dr. Robert Malarkey