

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING**
Tuesday, December 16, 2025
Lost Creek Reserve Cabin
9 a.m. Meeting

Present: Dr. Robert Malarkey, Jay Meyer, Scott Myers, Cinda Hanbuchi-Pinkerton, Dale Gade, Chris Thompson and Janeen Selanders.

MINUTES – Mrs. Gutmann made a motion to approve the minutes from November 4, 2025, seconded by Mr. Meyer, motion unanimously carried.

BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Mr. Meyer, motion unanimously carried.

DONATIONS - Mrs. Gutmann made a motion to accept the donations and volunteer hours as presented, seconded by Mr. Meyer, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1667-25 – Authorization to close all Miami County Park District offices December 26, 2025 and to observe the day as a Holiday - Mrs. Gutmann made a motion to approve Resolution 1667-25, seconded by Mr. Meyer, motion unanimously carried.
- B. RESOLUTION 1668-25 – Authorization for the Executive Director of the Miami County Park District to enter into a contract with the Miami County Sheriff's Department to provide law enforcement services to the Park District - Mrs. Gutmann made a motion to approve Resolution 1668-25, seconded by Mr. Meyer, motion unanimously carried.
- C. RESOLUTION 1669-25 – Authorization for the Executive Director to submit the Miami County Park District 2026 Final Budget to the Miami County Auditor's Office - Mrs. Gutmann made a motion to approve Resolution 1669-25, seconded by Mr. Meyer, motion unanimously carried.
- D. RESOLUTION 1670-25 – Authorization to enter into a (12) month lease agreement for Flock safety camera systems from Flock Group, Inc. - Mrs. Gutmann made a motion to approve Resolution 1670-25, seconded by Mr. Meyer, motion unanimously carried.
- E. RESOLUTION 1671-25 Approval of transfers 10/26/2025 through 12/9/2025 - Mrs. Gutmann made a motion to approve Resolution 1671-25, seconded by Mr. Meyer, motion unanimously carried.

OLD BUSINESS

- A. Foundation – Amanda said there are currently six board members with the target set at eight members. The Foundation will be launched after the 2026 levy.

OTHER BUSINESS

A. Staff Reports

- a. Operations – Dale distributed the plan for 2026 that the Operations Dept had established. The Board was appreciative of this list and would like to have it each year to know what is coming in the next year. Dale said this list drives the daily job lists throughout the year.

Dale shared a photo from the accreditation achieved through the state. Our park is the first park to achieve this level. Dan, Olivia and Scott attended the awards last month.

Dale said various staff from operations will be attending meetings and possibly give a short presentation. The Board looks forward to this.

- b. Marketing – Amanda said the first annual Fun Run through the Holiday Lights at Lost Creek Reserve maxed out. We had additional requests to participate after registration closed. The feedback from guests was very positive. There is a chance we can expand the program, but registration is restricted due to parking restrictions, weather, etc.

The Board congratulated Amanda for being appointed to the Miami County Visitors & Convention Bureau board. She said they meet once a month.

Amanda said she attended the Restorative Yoga at Heritage Hall. The group donated ½ the proceeds to the Foundation.

Dr. Malarkey asked about raising the sponsorship fees and is concerned it could turn businesses away if too much. Amanda said only the Presenting sponsorship was raised. They are planning to offer lower levels next year so even smaller businesses can become a sponsor.

- c. Environmental Education – Cinda said the winter public programs have been successful. She spoke briefly about increased opportunities for pre-teens and teens in our park programming.

Cinda said they are currently working on restructuring the education department to continue building strong programs. They are working on the classroom and spring festival schedules.

- d. Executive – Scott had no additions.

EXECUTIVE SESSION

- A. Property & Personnel – Mrs. Gutmann made a motion to enter executive session, seconded by Mr. Meyer, motion unanimously carried. The board entered executive session at 10:15 a.m.

The board came out of executive session and entered a public meeting at 11 a.m. Mrs. Gutmann made a motion to approve a 3% raise for Scott Myers and grant him a \$5,500 one-time bonus in January, seconded by Mr. Meyer, motion unanimously carried.

Mrs. Gutmann made a motion to adjourn the meeting, seconded by Mr. Meyer, motion unanimously carried. The meeting was adjourned at 11:10am.

J. Scott Myers

Dr. Robert Malarkey