

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION MEETING**

**Tuesday, January 13, 2026**

**Lost Creek Reserve Cabin**

**9 a.m. Meeting**

Present: Dr. Robert Malarkey, Jay Meyer, Elizabeth Gutmann, Scott Myers, Cinda Hanbuch-Pinkerton, Dale Gade, Dan Weaver, Amanda Smith and Chris Thompson.

**MINUTES** – Mrs. Gutmann made a motion to approve the minutes from December 16, 2025, seconded by Mr. Meyer, motion unanimously carried.

**BILLS AND RECEIPTS** - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Mr. Meyer, motion unanimously carried.

**DONATIONS** - Mrs. Gutmann made a motion to accept the donations and volunteer hours as presented, seconded by Mr. Meyer, motion unanimously carried.

**NEW BUSINESS**

- A. RESOLUTION 1672-26 – Organization of the Miami County Park District Board of Park Commissioners - Mrs. Gutmann made a motion approve Resolution 1672-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- B. RESOLUTION 1673-26 – Approval of the retirement of Operations Director Dale Gade, Jr. effective January 30, 2026, and the re-hire of Dale Gade, Jr. as Development Administrator for the Miami County Park District effective February 1, 2026 - Mrs. Gutmann made a motion approve Resolution 1673-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- C. RESOLUTION 1674-26 – Authorization to purchase (3) new Exmark 60" suspension platform riding mowers from Flora's Small Engine Repair, and to trade-in (3) Exmark mowers, at a final total cost not to exceed \$29,996.98 - Mrs. Gutmann made a motion approve Resolution 1674-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- D. RESOLUTION 1675-26 – Authorization to purchase a 2026 Chevrolet Silverado 1500 Pick-Up Truck from Chevrolet of Troy at a final total cost not to exceed \$42,009 - Mrs. Gutmann made a motion approve Resolution 1675-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- E. RESOLUTION 1676-26 - Authorization to purchase a new Bomford Kestrel VFA 5.0/16.4' Boom Mower from Parsons Equipment at a final total cost not to exceed \$52,827 - Mrs. Gutmann made a motion approve Resolution 1676-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- F. RESOLUTION 1677-26 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Springfield Acme Electric to provide and install/remove electric hardware, cords, light towers, articulating lift, etc. for the Hug the Earth Festival, Fall Farm Fest, Holiday Lights Event, etc. and to install/remove Cox boxes, electric cords, Zombex boxes, etc. for the Holiday Lights

Event at a final cost not to exceed \$28,995 - Mrs. Gutmann made a motion approve Resolution 1677-26 as presented, seconded by Jay Meyer, motion unanimously carried.

- G. RESOLUTION 1678-26 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Flora Construction to remove and replace the exterior basement entrance steps of the Charleston Falls Education Department office at a final cost not to exceed \$12,610 - Mrs. Gutmann made a motion approve Resolution 1678-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- H. RESOLUTION 1679-26 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Flora Construction to remove and replace the north steps accessing the falls at Charleston Falls Reserve at a final cost not to exceed \$16,893 - Mrs. Gutmann made a motion approve Resolution 1679-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- I. RESOLUTION 1680-26 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Flora Construction to remove and replace the existing roof on the barn at Honey Creek Reserve at a final cost not to exceed \$49,000 - Mrs. Gutmann made a motion approve Resolution 1680-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- J. RESOLUTION 1681-26 – Approval of transfers 12/10/2025 through 1/6/2026 - Mrs. Gutmann made a motion approve Resolution 1681-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- K. RESOLUTION 1682-26 – Adoption of revisions to the Miami County Park District Personnel Manual regarding meal per-diem and tips/gratuities reimbursement - Mrs. Gutmann made a motion approve Resolution 1682-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- L. RESOLUTION 1683-26 – Authorization to purchase a new Kubota RTVX2 from Apple Farm Service with windshield, roof, turn signals, safety beacon, and rear and side-view mirrors, and to trade-in an RTV1120, at a final total cost not to exceed \$12,500 - Mrs. Gutmann made a motion approve Resolution 1683-26 as presented, seconded by Jay Meyer, motion unanimously carried.
- M. RESOLUTION 1684-26 – Authorization to enter a contract with the Banana Slug String Band to perform at the 2026 "Hug the Earth" Festival April 18, 2026 - Mrs. Gutmann made a motion approve Resolution 1684-26 as presented, seconded by Jay Meyer, motion unanimously carried.

## **OLD BUSINESS**

- A. Foundation – Amanda confirmed there are now six board members.

## **OTHER BUSINESS**

### **A. Staff Reports**

- a. Operations – Dan said a citation was issued to a man that wrecked his car into a tree on one of the trails. We are having to deal with cars left in the parks after hours almost every day.

Dale discussed the new parking lot at Stillwater Prairie Reserve. Mrs. Gutmann spoke about a tree that snapped off and fell in the river.

- b. Marketing – Amanda had no addition to her written report.

- c. Environmental Education – The staff is currently working on increasing the teen and tween age group participation. Also working on resolving some challenges with the staff.

- d. Executive – Scott spoke about the Heritage Hall rental report. There are less rentals but slightly more revenue. We do not rent the cabin but do allow select groups use it.

**EXECUTIVE SESSION**

Property & Personnel - There was no executive session. Elizabeth Gutmann motioned to adjourn the meeting, seconded by Jay Meyer, motion unanimously carried. The meeting was adjourned 10:05 a.m.

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J. Scott Myers

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Dr. Robert Malarkey