

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION MEETING MINUTES**

**September 26, 2023**

**Cabin at Lost Creek Reserve**

***8 a.m. Work Session - 9 a.m. Meeting***

Present: Dr. Robert Malarkey, Jay Meyer, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Cinda Hanbuch-Pinkerton and Janeen Selanders.

MINUTES – Jay Meyer made a motion to accept the minutes of the August 22, 2023 board meeting seconded by Dr. Malarkey, motion unanimously carried.

BILLS AND RECEIPTS – Jay Meyer made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – There were no donations in August.

**NEW BUSINESS**

- A. RESOLUTION 1571-23 – Transfers 8/16/23 through 9/19/23 – Dr. Malarkey made a motion to approve Resolution 1571-23, seconded by Jay Meyer, motion unanimously carried.
- B. RESOLUTION 1572-23 – Acceptance of the Miami County Budget Commission certified rates of tax to be levied for operating purposes on the general duplicates of 2023 - Jay Meyer made a motion to approve Resolution 1572-23, seconded by Dr. Malarkey, motion unanimously carried.
- C. RESOLUTION 1573-23 – Authorization to enter into an agreement with Nitescapes for installation and teardown down the 2023 Lost Creek Holiday Lights at Lost Creek at a cost not to exceed \$76,392.00 - Jay Meyer made a motion to approve Resolution 1573-23, seconded by Dr. Malarkey, motion unanimously carried.
- D. RESOLUTION 1574-23 – Authorization to enter into a Gift Agreement with Carolyn Pope, and to accept the gift donation of 5.615 acres of vacant land on south State Route 202, Tipp City, Ohio - Dr. Malarkey made a motion to approve Resolution 1574-23, seconded by Jay Meyer, motion unanimously carried.
- E. RESOLUTION 1575-23 – Authorization to enter a contract with the Miami County Sheriff's Department to provide law enforcement services to the Park District - Jay Meyer made a motion to approve Resolution 1575-23, seconded by Dr. Malarkey, motion unanimously carried.
- F. RESOLUTION 1576-23 – Authorization to enter into an agreement with Finrock Construction to install a 40' x 10' concrete pad at Stillwater Prairie Reserve to provide emergency vehicle access at a final cost not to exceed \$7,275.00 - Jay Meyer made a motion to approve Resolution 1576-23, seconded by Dr. Malarkey, motion unanimously carried.
- G. RESOLUTION 1577-23 – Authorization to enter into an agreement with Elsner Painting and Pressure Washing, Inc. to pressure wash, scrape, prep, prime and paint the administrative office at Lost Creek Reserve at a final cost not to exceed \$19,100.00 - Jay Meyer made a motion to approve Resolution 1577-23, seconded by Dr. Malarkey, motion unanimously carried.

- H. RESOLUTION 1578-23 – Authorization to enter an agreement with Webster Woods to install Duralast floor coating in the maintenance building at Lost Creek Reserve at a final cost not to exceed \$9,400.00 - Jay Meyer made a motion to approve Resolution 1578-23, seconded by Dr. Malarkey, motion unanimously carried

## **OLD BUSINESS**

- A. Foundation – Scott reported they foundation board members are meeting tonight to develop the by-laws. It will be a virtual meeting since Amanda is ill.

## **OTHER BUSINESS**

### **A. Staff Reports**

- a. Deputy Director – Kevin spoke with the new liaison concerning the ODOT paving projects. We will be paying for part of a previous project out of the current biennium allocation thus reducing funds available for upcoming projects.

The public meeting for the mitigation project at John A. Wannemacher Nature Reserve went well with over 20 guests attending. There was positive responses to the project.

The park was awarded the grant request from Miami County Visitor & Convention Bureau for funding assistance incurred during the solar eclipse program in April 2024. Details of the program at Lost Creek Reserve are not confirmed. The staff is still working on this. Scott said all staff members will be working that day and someone at each park to monitor traffic and close the gates if needed.

- b. Operations – Dale displayed photos of a few current projects. Mowing season is nearing the end and staff is preparing for Fall Farm Fest. The Ranger staff have completed their annual required training.
- c. Marketing – Amanda was absent but will be meeting virtually with the foundation board tonight.
- d. Environmental Education – Cinda said the pollinator program is wrapping up for the season.
- e. Executive – Scott reminded the board about the 50<sup>th</sup> Anniversary Bikeway celebration on Friday, September 29.

## **EXECUTIVE SESSION**

### **A. Property & Personnel**

There was no executive session.

Jay Meyer moved to adjourn the meeting, seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at 9:58 a.m.

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J. Scott Myers

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Dr. Robert Malarkey