

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION MEETING MINUTES**

**August 22, 2023**

**Cabin at Lost Creek Reserve**

***8 a.m. Work Session - 9 a.m. Meeting***

Present: Dr. Robert Malarkey, Elizabeth Gutmann, Jay Meyer, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade and Cinda Hanbuch-Pinkerton.

MINUTES – Elizabeth Gutmann made a motion to accept the minutes of the July 25, 2023 board meeting seconded by Jay Meyer, motion unanimously carried.

BILLS AND RECEIPTS – Elizabeth Gutmann made a motion to approve the bills and receipts as presented, seconded by Jay Meyer, motion unanimously carried.

GIFTS AND DONATIONS – Elizabeth Gutmann made a motion to approve the gifts and donations as presented, seconded by Jay Meyer, motion unanimously carried.

**NEW BUSINESS**

- A. RESOLUTION 1565-23 – Transfers 7/19/23 through 8/15/23 - Elizabeth Gutmann made a motion to approve Resolution 1565-23, seconded by Jay Meyer, motion unanimously carried.
- B. RESOLUTION 1566-23 – Authorization for the Executive Director of the Miami County Park District to enter into a Perpetual Easement with the City of Tipp City for the purpose of granting ingress and egress to construct, install, operate, maintain, use, remove, abandon, etc. electric poles and electric lines in Monroe Township, Miami County, Ohio - Elizabeth Gutmann made a motion to approve Resolution 1566-23, seconded by Jay Meyer, motion unanimously carried.
- C. RESOLUTION 1567-23 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Buckeye Home Services to perform repairs to the porch roof, fascia, soffit, gutters and siding on the office at Charleston Falls Reserve at a final cost not to exceed \$40,740.00 - Elizabeth Gutmann made a motion to approve Resolution 1567-23, seconded by Jay Meyer, motion unanimously carried.
- D. RESOLUTION 1568-23 – Authorization to purchase one (1) new 2024 Ram 2500 regular cab pick-up truck, and to trade in (2) vehicles, at a final cost not to exceed \$47,758.50 – We received price quotes from four dealers because we couldn't get state bid. Elizabeth Gutmann made a motion to approve Resolution 1568-23, seconded by Jay Meyer, motion unanimously carried.
- E. RESOLUTION 1569-23 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Barga Heating, A/C and Refrigeration, Inc. to install a single stage gas furnace with variable speed blower and a Trane central air unit in the maintenance building at Lost Creek Reserve at a final cost not to exceed \$12,775.00. This is the last phase before final drywall is installed. - Elizabeth Gutmann made a motion to approve Resolution 1569-23, seconded by Jay Meyer, motion unanimously carried.

F. RESOLUTION 1570-23 – Authorization to enter into a contract with Bring the Farm To You to perform at the 2023 Fall Farm Fest at a cost not to exceed \$6,473.00 - Elizabeth Gutmann made a motion to approve Resolution 1570-23, seconded by Jay Meyer, motion unanimously carried.

## **OLD BUSINESS**

A. Foundation – The transition was completed last week, and a three-member board was appointed. The members are Dave Allison, Francis Harris and Terry Lavy and they will meet in September. The next step is to develop the by-laws.

## **OTHER BUSINESS**

### **A. Staff Reports**

- a. Deputy Director – just received the bill from ODOT for construction contract and inspection costs on the 2022 Parking Lot at Heritage Hall. It will be submitted at the next meeting.
- b. Operations – Dale had no addition to his written report.
- c. Marketing – Amanda was absent.
- d. Environmental Education – Cinda gave a slideshow of kids in Stillwater River during Eco-Camps' water week. There was a second water week added this season due to its popularity.
- e. Executive – Scott had no addition to his written report.

Elizabeth Gutmann moved to enter executive session at 9:55 a.m. to discuss personnel and property, seconded by Jay Meyer, motion carried unanimously.

## **EXECUTIVE SESSION**

### **A. Property & Personnel**

There was no action taken during executive session.

Jay Meyer moved to adjourn the meeting, seconded by Elizabeth Gutmann, motion carried unanimously. The meeting was adjourned at 10:14 a.m.

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J. Scott Myers

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Dr. Robert Malarkey