

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, September 28, 2021
8:00 a.m. Work Session
9 a.m. Meeting at the Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Elizabeth Guttman, Scott Myers, Kevin Swanson, Dale Gade, Chris Thompson (taking minutes), Amanda Smith and Susan Condy.

MINUTES - Dr. Malarkey made a motion to accept the minutes of the August 24, 2021 board meeting seconded by Elizabeth Guttman, motion unanimously carried.

BILLS AND RECEIPTS – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Elizabeth Guttman, motion unanimously carried.

GIFTS AND DONATIONS – Dr. Malarkey made a motion to approve the gifts and donations as presented, seconded by Elizabeth Guttman, motion unanimously carried.

NEW BUSINESS

- A. **RESOLUTION 1454-21** – Approval of transfer 7/29/21 through 9/10/21 - Dr. Malarkey made a motion to approve resolution 1454-21, seconded by Elizabeth Guttman, motion carried unanimously.
- B. **RESOLUTION 1455-21** – Authorization to enter into an agreement with Ruhenkamp Boring and Trenching to perform boring for water, data and gas lines to the construction projects at Lost Creek Reserve at a cost not to exceed \$6,144.00 **RESOLUTION** - Dr. Malarkey made a motion to approve resolution 1455-21, seconded by Elizabeth Guttman, motion carried unanimously.
- C. **RESOLUTION 1456-21** – Authorization to purchase Christmas lights and displays from Nitescapes, and to enter into an agreement for installation and tear-down of the light displays at the 2021 Lost Creek Holiday Lights event - Dr. Malarkey made a motion to approve resolution 1456-21, seconded by Elizabeth Guttman, motion carried unanimously.
- D. **RESOLUTION 1457-21** - Authorization for the Executive Director of the Miami County Park District to enter into a contract with the Miami County Sheriff's Department to provide law enforcement services to the Park District in 2022 - Dr. Malarkey made a motion to approve resolution 1457-21, seconded by Elizabeth Guttman, motion carried unanimously.
- E. **RESOLUTION 1458-21** - Authorization to extend the Emergency Paid Sick Leave (EPSL) Policy through December 31, 2021 - Dr. Malarkey made a motion to approve resolution 1458-21, seconded by Elizabeth Guttman, motion carried unanimously.
- F. Jerry R. Eldred, Executive Director of the Park District from 1992-2011, will be honored by the Park District at 4:00 p.m. on Saturday, October 9, at Fall Farm Fest for his years of service. He will be coming to Ohio from his home in Florida for park tours and the ceremony. Scott requests board permission to pay for 3 nights of lodging for Mr. Eldred during his stay - Dr. Malarkey made a motion to approve paying for the lodging, seconded by Elizabeth Guttman, motion carried unanimously.

OLD BUSINESS

- A. Foundation – No old business.

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin received an email from The Nature Conservancy. They selected the Davey Resource Group for proposed wetland project at John A. Wannemacher Nature Reserve. Approximately \$1.1 million is to be paid by the Nature Conservancy. We received a renewal agreement for 5 years with the Great Miami Riverway. Mr. Haines would like the coordinator to come to a meeting and explain what is happening before making decision to join for an additional 5 years. We need to have a future discussion about the parking lot at new building and whether to use asphalt or chip and seal.
- b. **Operations** – Dale said the shelter at Stillwater Prairie Reserve is done except for electricity.
- c. **Marketing** – Amanda said the advertising for Fall Farm Fest has started. The park will be selling t-shirts and children’s backpacks this year.
- d. **Education** – Susan said the schedule is full and schools are enthusiastic about participating. Had Hartzell Farm Day last Friday and had approximately 250 kids participate.
- e. **Executive Director** – Scott said the final audit is complete. We have had a couple of sculptures offered to the park and want to bring this to board for discussion.

EXECUTIVE SESSION

- A. Property and Personnel – no executive session.

Dr. Malarkey moved to adjourn the meeting, seconded by Doug Haines, motion carried unanimously. The meeting was adjourned at 9:15a.m.

J. Scott Myers

R. Douglas Haines