

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, September 22, 2020

8:00 a.m. Work Session

9 a.m. Meeting at the Cabin

Virtual Zoom Meeting: <https://us04web.zoom.us/j/6170195469>

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders (taking minutes), and Cinda Hanbuch-Pinkerton

MINUTES - Dr. Malarkey made a motion to accept the minutes of the September 25, 2020 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.

BILLS AND RECEIPTS – Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1370-20** – Approval of transfers 8/19/20 – 9/14/20 - Dr. Malarkey made a motion to approve resolution 1370-20, seconded by Mrs. Gutmann, motion carried unanimously.
- B. RESOLUTION 1371-20** – Authorization to enter into an agreement with Finrock Construction to assist the U.S. Fish and Wildlife Service with the habitat restoration project site at Duke Park Extension at a cost not to exceed \$60,000.00 - Mrs. Gutmann made a motion to approve resolution 1371-20, seconded by Dr. Malarkey, motion carried unanimously.
- C. RESOLUTION 1372-20** – Authorization to enter into an agreement with Ohio CAT to lease a 730 Articulated Dump Truck for topsoil removal from the habitat restoration project site at Duke Park Extension at a cost not to exceed \$8,305.00 - Mrs. Gutmann made a motion to approve resolution 1372-20, seconded by Dr. Malarkey, motion carried unanimously.
- D. RESOLUTION 1373-20** – Authorization to enter into an agreement with Springfield Acme Electric for rental of light towers and lifts for the Holiday Lights event at Lost Creek Reserve at a cost not to exceed \$6,000.00 - Mrs. Gutmann made a motion to approve resolution 1373-20, seconded by Dr. Malarkey, motion carried unanimously.
- E. RESOLUTION 1374-20** – Authorization to enter into a contract with Springfield Acme Electric to install electrical boxes, extensions and upgrades along the route of the 2020 Holiday Lights event at Lost Creek Reserve at a cost not to exceed \$18,000.00 - Mrs. Gutmann made a motion to approve resolution 1374-20, seconded by Dr. Malarkey, motion carried unanimously.

- F. **RESOLUTION 1375-20** – Authorization to enter into an agreement with Champion Equipment and Supply to assist the U.S. Fish and Wildlife Service with the habitat restoration project site at Duke Park Extension at a cost not to exceed \$11,400.00 - Mrs. Gutmann made a motion to approve resolution 1375-20, seconded by Dr. Malarkey, motion carried unanimously.
- G. **RESOLUTION 1376-20** – Authorization to purchase LED Christmas Lights and displays from Nitescapes for the 2020 Lost Creek Holiday Lights event at a cost not to exceed \$22,734.00 - Mrs. Gutmann made a motion to approve resolution 1376-20, seconded by Dr. Malarkey, motion carried unanimously.
- H. **RESOLUTION 1377-20** – Authorization to enter into a contract with Nitescapes to install and teardown the displays and lighting for the 2020 Lost Creek Holiday Lights event at a cost not to exceed \$49,910.55 - Mrs. Gutmann made a motion to approve resolution 1377-20, seconded by Dr. Malarkey, motion carried unanimously.

OLD BUSINESS

- A. **Foundation** – Nothing new to report

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin said the \$10,000 Cargill donation toward the pollinator habitats was granted thanks to efforts from Trevor Diegel and Lisa Myers. The Board of Park Commissioners said good job!
- b. **Operations** – Dale spoke about the Holiday Lights at Lost Creek Reserve’s electrical expenses and about the efforts in determining the well location. Visitation is still increased in the parks. Dale spoke about the new style of vests for Park Rangers and how they are helpful in the health of their backs. He is hoping to have body cams in the 2021 budget.
- c. **Marketing** – Amanda said the postcard has been changed to be mailed in November due to programs being full/ nearly full in October. The park’s web traffic continues to grow.
- d. **Education** – Cinda said the staff has been extremely busy with public and school programming in effort to meet the demands due to virtual learning. With all the staff’s dedication, we will again offer great programs this fall. Mr. Haines said he and the Board are impressed with the adaption of programs. The Board feels nobody has offering like this and they are proud of program and thanked staff for all their efforts.
- e. **Executive Director** – Scott said the bridge at Stillwater Prairie Reserve will soon be out for bid.

EXECUTIVE SESSION

A. Property and Personnel – no executive session.

Mrs. Gutmann moved to adjourn the meeting, seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at 9:57 a.m.

J. Scott Myers

R. Douglas Haines