

MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION

*Tuesday, August 28, 2018*

*8 a.m. Work Session*

*9 a.m. Meeting*

*Lost Creek Reserve Cabin*

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Cinda Hanbuch-Pinkerton, Chris Thompson, Janeen Selanders, Dale Gade, Amanda Smith and Amalee Houk. Guests Candace Goodall came at the end of the meeting to give a presentation on the proposed restroom facility at Lost Creek Reserve.

**MINUTES – Dr. Malarkey made a motion to accept the minutes of the July 31, 2018 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.**

**BILLS AND RECEIPTS - Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mrs. Gutmann, motion unanimously carried.**

**GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.**

**NEW BUSINESS**

- A. RESOLUTION 1229-18 – Approval of Transfers 7/25/18 through 8/21/18 –Dr. Malarkey made a motion to approve resolution 1229-18, seconded by Mrs. Gutmann, motion carried unanimously.**
- B. RESOLUTION 1230-18 – Approval for revision to the MCPD Employee Manual Section 2.01 and 2.03 regarding sexual orientation or gender identity/expression - Mrs. Gutmann made a motion to approve resolution 1230-18, seconded by Dr. Malarkey, motion carried unanimously.**
- C. RESOLUTION 1231-18 – Authorization to enter agreement with Buckeye Home Services to replace existing barn roof at Charleston Falls Preserve with metal roof, gutters and downspouts - Mrs. Gutmann made a motion to approve resolution 1231-18, seconded by Dr. Malarkey, motion carried unanimously.**
- D. RESOLUTION 1232-18 – Approval to enter into an agreement with Wagner Paving, Inc. to perform repairs on the main drive at Stillwater Prairie Reserve - Mrs. Gutmann made a motion to approve resolution 1232-18, seconded by Dr. Malarkey, motion carried unanimously.**
- E. RESOLUTION 1233-18 – Acceptance of Miami County Budget Commission certified rates of tax to be levied for operation purposes on the general duplicates of 2018 – Mrs. Gutmann, made a motion to approve resolution 1233-18, seconded by Dr. Malarkey motion carried unanimously.**
- F. RESOLUTION 1234-18 – Authorization to enter into an agreement with Coate Construction, LLC to perform repairs/restoration to an existing concrete wall at Lost Creek Reserve and to create a natural stair – Mrs. Gutmann, made a motion to approve resolution 1234-18, seconded by Dr. Malarkey motion carried unanimously.**

**OLD BUSINESS**

- A. FOUNDATION – The recognition of Dr. Paul & Tanya Kroger will be soon. Janeen is aiming for September 13, 2018. A time will be confirmed later this week.**

**OTHER BUSINESS**

A. Staff Reports

**A. Deputy Director** –Kevin had no additions to his written report.

**B. Operations** – Dale had no additions to his written report but did say that the operation staff did participate and assist with 27 program/events this month while still maintaining the parks.

**C. Marketing** – Amanda said Mike Ullery used a drone and took photos of the corn maze this week. She had no further additions to her written report.

**D. Education** – Cinda spoke about the Environmental Leadership training Amalee is attending. Cinda is a mentor for the group. She said through networking, they will gain knowledgeable staff and share valuable information among agencies. Amalee plans to encourage other MCPD staff to participate in future trainings. Cinda said Amalee is a creative genius.

Thursday is the launch of the pollinator program. Concord schools are the first school to participate. The second week of September, the school will be planting a 60'x70' pollinator plot. A large part of the program is to get the information to adults, particularly how to reduce chemical usage.

Cinda thanked the Board of Park Commission for allowing the park to hire contract naturalists. Stephanie Deeter has been hired for the position.

**E. Executive Director**- Scott had no additions to his written report.

Candace Goodall arrived and gave a brief overview, including a scaled facility for the board and staff to review and give feedback on.

There was no executive session. **Mrs. Gutmann moved to adjourn the meeting at 10:21 a.m., seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned.**

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J. Scott Myers

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R. Douglas Haines