

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, August 25, 2020

8:00 a.m. Work Session

9 a.m. Meeting at the Cabin

Virtual Zoom Meeting: <https://us04web.zoom.us/j/6170195469>

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, virtual attendance is Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders (taking minutes), Cinda Hanbuch-Pinkerton, and special guest Melanie Yingst.

MINUTES - Mrs. Gutmann made a motion to accept the minutes of the July 28, 2020 board meeting, seconded by Dr. Malarkey, motion unanimously carried.

BILLS AND RECEIPTS – Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1364-20** – Approval of transfers 7/22/20 – 8/18/20 - Mrs. Gutmann made a motion to approve resolution 1364-20, seconded by Dr. Malarkey, motion carried unanimously.
- B. RESOLUTION 1365-20** – Acceptance of Miami County Budget Commission certified rates of tax to be levied for operating purposes on the general duplicates of 2020 - Mrs. Gutmann made a motion to approve resolution 1365-20, seconded by Dr. Malarkey, motion carried unanimously.
- C. RESOLUTION 1366-20** – Authorization to enter into an agreement with Finrock Construction to assist the U.S. Fish and Wildlife Service with the habitat restoration project site at Duke Park Extension at a cost not to exceed \$15,000 - Mrs. Gutmann made a motion to approve resolution 1366-20, seconded by Dr. Malarkey, motion carried unanimously.
- D. RESOLUTION 1367-20** – Authorization to enter into a rental agreement with Ohio CAT to lease a 330 hydraulic track excavator for the habitat restoration project at the Duke Park Extension at a cost not to exceed \$9,472.25 - Mrs. Gutmann made a motion to approve resolution 1367-20, seconded by Dr. Malarkey, motion carried unanimously.
- E. RESOLUTION 1368-20** – Authorization for the Executive Director of the Miami County Park District to apply for a Clean Ohio grant, and to enter into any and all contracts and/or agreements necessary to accept and administer the grant, for the purchase of a conservation easement on an approximately 33.7 acre property located at 7292 Rike Road - Mrs. Gutmann made a motion to approve resolution 1368-20, seconded by Dr. Malarkey, motion carried unanimously.

- F. **RESOLUTION 1369-20** – Authorization to enter into an agreement with Quinter Well Drilling LLC to drill a 6” water well at Lost Creek Reserve at a total cost of \$5,950.00 (plus \$20.00/foot for every foot drilled in excess of 75’) - Mrs. Gutmann made a motion to approve resolution 1369-20, seconded by Dr. Malarkey, motion carried unanimously.

OLD BUSINESS

- A. **Foundation**– Cargill donated for a pollinator plot and donations are coming in for the Holiday Lights at Lost Creek Reserve.

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin said the staff is working on what we can offer in place of Fall Farm Fest with to restrictions due to COVID-19. We had a successful high school CC meet and had a couple thousand guests. The corn maze is open for free to the public beginning September 1st. Trying to offer programs that are self-led in addition to three larger events for a Fall Experience. We anticipate a large increase in photography this year
- b. **Operations**– Dale said the gas is being hooked up at Lost Creek Reserve today and will begin working on tiling soon. Staff has been working to improve the trail at Stillwater Prairie Reserve. Elizabeth Gutmann is happy with the improvements. Pond maintenance is taking place.
- c. **Marketing** – Amanda said her report was missing the Facebook reports because she couldn’t access the insights. She is working with Cinda on virtual field trips and education programming. She shared Mike Ullery’s corn maze drone aerial.
- d. **Education** – Cinda spoke about education programming for schools, including science, language arts, and math at teacher’s request. It is the Science Alive! program for K-6th.
- e. **Executive Director** – Scott had no additions to his written report. The Board will have a September 1 workshop at 12 p.m.

EXECUTIVE SESSION

- A. Property and Personnel – no executive session.

Mrs. Gutmann moved to adjourn the meeting, seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at 10:17a.m.

J. Scott Myers

R. Douglas Haines