

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION**

*Tuesday, August 24, 2021*

8:00 a.m. Work Session

9 a.m. Meeting at the Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Scott Myers, Kevin Swanson, Dale Gade, Chris Thompson, Janeen Selanders (taking minutes) and Cinda Hanbuch-Pinkerton.

**MINUTES** - Dr. Malarkey made a motion to accept the minutes of the July 27, 2021 board meeting seconded by Mr. Haines, motion unanimously carried.

**BILLS AND RECEIPTS** – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mr. Haines, motion unanimously carried.

**GIFTS AND DONATIONS** – Dr. Malarkey made a motion to approve the gifts and donations as presented, seconded by Mr. Haines, motion unanimously carried.

**NEW BUSINESS**

- A. **RESOLUTION 1447-21** – Authorization to extend the Emergency Paid Sick Leave (EPSL) Policy through September 30, 2021 - Dr. Malarkey made a motion to approve resolution 1447-21, seconded by Mr. Haines, motion carried unanimously.
- B. **RESOLUTION 1448-21** – Authorization to appoint Deputy Director Kevin Swanson as Compliance Officer for the Miami County Park District to perform all credit card duties as enumerated under division (D) of ORC 1545.072(C) - Dr. Malarkey made a motion to approve resolution 1448-21, seconded by Mr. Haines, motion carried unanimously.
- C. **RESOLUTION 1449-21** – Authorization for employees of the Miami County Park District to attend workshops and/or conferences outside the state of Ohio, and requiring the disbursement of park district funds outside of the state of Ohio - Dr. Malarkey made a motion to approve resolution 1449-21, seconded by Mr. Haines, motion carried unanimously.
- D. **RESOLUTION 1450-21** – Acceptance of Miami County Budget Commission certified rates of tax to be levied for operating purposes on the general duplicates of 2021 - Dr. Malarkey made a motion to approve resolution 1450-21, seconded by Mr. Haines, motion carried unanimously.
- E. **RESOLUTION 1451-21** - Authorization to enter a contract with Sparks Electric Service, Inc. to install electrical service to the new shelter at Stillwater Prairie Reserve at a cost not to exceed \$7,856.23 - Dr. Malarkey made a motion to approve resolution 1451-21, seconded by Mr. Haines, motion carried unanimously.
- F. **RESOLUTION 1452-21** - Authorization to enter a contract with Spurrier Insulation to complete Phases 1 and 2 of caulking and insulation of new Operations Building at a cost not to exceed \$9,424.00 - Dr. Malarkey made a motion to approve resolution 1452-21, seconded by Mr. Haines, motion carried unanimously.
- G. **RESOLUTION 1453-21** - Approval of transfer 7/29/21 through 8/17/21 - Dr. Malarkey made a motion to approve resolution 1453-21, seconded by Mr. Haines, motion carried unanimously.

**OLD BUSINESS**

- A. Foundation – Teri and Amanda are currently at a Foundation Workshop working on plans for establishing a park foundation.

**OTHER BUSINESS**

**A. Staff Reports**

- a. **Deputy Director** – Kevin gave an update on bikeway improvements and options on the east section of trail. Repaired a section of bike trail that had limestone on it. Is now asphalted.
- b. **Operations** – Dale said the shelter package is being delivered at the end of the month at Stillwater Prairie Reserve. The new parking lot is already being used.
- c. **Marketing** – Amanda is at foundation workshop. Her written report was in the board packet.
- d. **Education** – Cinda said the education staff is facing challenges with the uncertain school status. She is working with what they can do at this time. Dr. Malarkey said the staff did amazing job adjusting with last year’s challenges. Cinda said they are moving forward and hoping the kids can take field trips. Mr. Haines said the Tipp Library letter and photos were great. Kevin said staff cross-trained last year in other areas of the park and can probably continue that if needed. Eco-Splorers summer camp went great. We had a large wait list for the camps. The Finding Fairies and Roaming Gnomes are coming up and are fun programs for families.
- e. **Executive Director** – Scott said Miami Valley Regional Planning Commission is going to conduct a survey on the Great Miami River Rec Trail on September 14 and likely the 18. We will be doing the count again at Dye Mill Road.

Bruns Construction is the presenting sponsor for HLLC again this year.

**EXECUTIVE SESSION**

- A. Property and Personnel – no executive session.

Dr. Malarkey moved to adjourn the meeting, seconded by Doug Haines, motion carried unanimously. The meeting was adjourned at 9:54a.m.

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J. Scott Myers

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R. Douglas Haines