

MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION

Tuesday, August 28, 2018
8 a.m. Work Session
9 a.m. Meeting
Lost Creek Reserve Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Cinda Hanbuch-Pinkerton, Chris Thompson, Janeen Selanders, Dale Gade, Amanda Smith and Amalee Houk.

MINUTES – Dr. Malarkey made a motion to accept the minutes of the July 31, 2018 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.

BILLS AND RECEIPTS - Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mrs. Gutmann, motion unanimously carried.

GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.

NEW BUSINESS

- A. **RESOLUTION 1229-18 – Approval of Transfers 7/25/18 through 8/21/18 –Dr. Malarkey made a motion to approve resolution 1229-18, seconded by Mrs. Gutmann, motion carried unanimously.**
- B. **RESOLUTION 1230-18 – Approval for revision to the MCPD Employee Manual Section 2.01 and 2.03 regarding sexual orientation or gender identity/expression - Mrs. Gutmann made a motion to approve resolution 1230-18, seconded by Dr. Malarkey, motion carried unanimously.**
- C. **RESOLUTION 1231-18 – Authorization to enter agreement with Buckeye Home Services to replace existing roof at Charleston Falls Preserve with metal roof, gutters and downspouts - Mrs. Gutmann made a motion to approve resolution 1231-18, seconded by Dr. Malarkey, motion carried unanimously.**
- D. **RESOLUTION 1232-18 – Approval to enter into an agreement with Wagner Paving, Inc. to perform repairs on the main drive at Stillwater Prairie Reserve - Mrs. Gutmann made a motion to approve resolution 1232-18, seconded by Dr. Malarkey, motion carried unanimously.**
- E. **RESOLUTION 1233-18 – Acceptance of Miami County Budget Commission certified rates of tax to be levied for operation purposes on the general duplicates of 2018 – Mrs. Gutmann, made a motion to approve resolution 1233-18, seconded by Dr. Malarkey motion carried unanimously.**
- F. **RESOLUTION 1234-18 – Authorization to enter into an agreement with Coate Construction, LLC to perform repairs/restoration to an existing concrete wall at Lost Creek Reserve and to create a natural stair – Mrs. Gutmann, made a motion to approve resolution 1234-18, seconded by Dr. Malarkey motion carried unanimously.**

OLD BUSINESS

- A. **FOUNDATION – Funds to the One Tree at a Time program for Hobart Urban Nature Preserve will now go to the Troy Foundation in its own fund. The program itself will remain the same. Mr. Haines asked if the Park District has any influence in where the money is invested. He would like to see occasionally how the funds are doing.**

OTHER BUSINESS

A. Staff Reports

- A. Deputy Director** – Kevin asked Board’s wishes on moving forward with the Lost Creek Reserve restroom proposal. Mr. Haines sees need for indoor space. Kevin said yes not only for the public but even for staff meetings. We are renting Brukner Nature Center for the August 15 staff meeting/training. After some discussion, Scott said he will have Candace move to the next step. Dale said mile markers will be stenciled on the bikeway soon.
- B. Operations** – Dale stated it has been a busy month including several rain projects. They just wrapped up a two-week project with volunteers through RTI Industries. We have received the new radio system. Dr. Malarkey asked about the status of the boardwalk at Garbry Big Woods Sanctuary. Dale said due to contractor costs, it really needs to be done in-house but will be a huge effort. Maple Ridge’s new structures are being eaten by squirrels, so we need a material to last in the wet conditions. The Board members commended the staff. The parks look amazing.
- C. Marketing** – Amanda distributed an addition to her written report. There was an increase at Strawberry Festival with the geocache program. The Trail Run Challenge had approximately 315 registrants. She has a goal to increase sponsorship at Fall Farm Fest.
- D. Education** – Cinda said it was a great week for the Water Week Eco-Camp. In three weeks, the staff will be starting the new pollinator program. New songs and books are part of project. Staff training is the end of August. The education department can now hire new interns and offer contract services thanks to the Board’s approval. She said the Outdoor Adventure Club will be adding tubing as part of their adventures. There has been an increase in river activities in the last few months.
- E. Executive Director**- Scott said corn maze will be cut with the Farm Bureau logo in it. Scott talked about the new release of the video from the MC Visitors Bureau which features the Park District.

There was no executive session. **Mr. Haines moved to adjourn the meeting at 9:40 a.m., seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned.**

J. Scott Myers

R. Douglas Haines