

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, July 28, 2020

8:00 a.m. Work Session

9 a.m. Meeting at the Cabin

Virtual Zoom Meeting: <https://us04web.zoom.us/j/6170195469>

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, virtual attendance is Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders (taking minutes), and Cinda Hanbuch-Pinkerton

MINUTES - Mrs. Gutmann made a motion to accept the minutes of the June 23, 2020 board meeting, seconded by Dr. Malarkey, motion unanimously carried.

BILLS AND RECEIPTS – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mrs. Gutmann, motion unanimously carried.

GIFTS AND DONATIONS – Dr. Malarkey made a motion to approve the donations, seconded by Mrs. Gutmann, motion unanimously carried.

NEW BUSINESS

- A. **RESOLUTION 1361-20** – Approval of transfers 6/17/20 – 7/21/20 - Dr. Malarkey made a motion to approve resolution 1361-20, seconded by Mrs. Gutmann, motion carried unanimously.
- B. **RESOLUTION 1362-20** – Authorization to enter into an agreement with VideoBranch to edit the “Hug the Earth” video series at a total cost not to exceed \$6,384.00 - Mrs. Gutmann made a motion to approve resolution 1362-20, seconded by Dr. Malarkey, motion carried unanimously.
- C. **RESOLUTION 1363-20** – Authorization for the Executive Director of the Miami County Park District to enter into a Project Partner Agreement with The Nature Conservancy to implement an “Ohio Stream and Wetland In-Lieu Fee Mitigation Program” at the John A. Wannemacher Nature Reserve property - Mrs. Gutmann made a motion to approve resolution 1363-20, seconded by Dr. Malarkey, motion carried unanimously.

OLD BUSINESS

- A. **Foundation** – Scott had nothing new to report.

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin said a recent bid for the ODOT project came back higher than expected so the project will be put back out for bid in the spring. He spoke briefly about the visitation numbers and how they seem to have returned to normal.

- b. **Operations** – Dale said the new vehicles/equipment is now arriving from orders placed earlier this year. The gas lines have been installed at Lost Creek Reserve. He has met with a well drilling company and the geology of the area may make it difficult for future wells. Due to increase in the area’s COVID cases, staffing is being divided into 5 crews for prevention or in case of an outbreak. This new staffing system begins in August. We currently disinfect facilities after the use at shelters and/or weddings. We currently have sufficient cleaning supplies. Mrs. Gutmann spoke about the rocks on the new trails and her dislike for them because they are noisy and hard to run on. Dale said possibly some new side trails could be created for birders, etc. Janeen suggested walking beside the actual trail in the mowed area. Scott said that would be acceptable.
- c. **Marketing** – Amanda said the web traffic is still elevated. She will be working closely with Cinda and the education team for fall programming. Doug asked about the Holiday Lights marketing. Amanda said it will be mostly the same but will begin sooner and probably more TV and radio promotions. This year we will have actual photos/videos for promotions.
- d. **Education** – Cinda said the last week of Eco-Splorers is next week. The staff has done great offering alternate opportunities for guests. Most participants were very appreciative. Cinda and Amalee are considering making monthly programs from parts of the Eco Camp program. There are now eight parks offering storybook trails. This is a great self-serve program and the staff is looking at ways to increase these types of programs for the community.
- e. **Executive Director** – Scott said he would like to arrange a park tour in September and ½ day work session for the Board members. He said the Holiday Lights will offer more lights. The staff is considering opening the week leading into Christmas. This would offer 18 nights and that many volunteer group opportunities. This year groups need to have a minimum of 10 volunteers.

Niche Production, who previously did videos for Miami County Visitors Bureau, will be filming a commercial for a financial service company (not in Miami County) but has requested to use Charleston Falls and The Shook Bikeway Bridge to film the video.

EXECUTIVE SESSION

- A. Property and Personnel – There was no executive session.

Dr. Malarkey moved to adjourn the meeting, seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 9:58a.m.

J. Scott Myers

R. Douglas Haines