

MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION

*Tuesday, July 23, 2019  
8 a.m. Work Session  
9 a.m. Meeting  
Lost Creek Reserve Cabin*

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Chris Thompson, Dale Gade, Amanda Smith, and Cinda Hanbuch-Pinkerton

**MINUTES – Mrs. Gutmann made a motion to accept the minutes of the June 25, 2019 board meeting, seconded by Dr. Malarkey, motion unanimously carried.**

**BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.**

**GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.**

**NEW BUSINESS**

- A. **RESOLUTION 1297-19 – Authorization to purchase hardware from Custom Shopworks for replacement of the existing boardwalk at the Garbry Big Woods Sanctuary - Mrs. Gutmann made a motion to approve resolution 1297-19, seconded by Dr. Malarkey, motion carried unanimously.**
- B. **RESOLUTION 1298-19 – Authorization to enter into an agreement with Sparks Electric Service, Inc. to upgrade the electric service to the Lost Creek barn complex to 600 amp underground service, construct a wooden structure to house main breaker panels for each barn, and to install underground electric service to all barns - Mrs. Gutmann made a motion to approve resolution 1298-19, seconded by Dr. Malarkey, motion carried unanimously.**
- C. **RESOLUTION 1299-19 – Approval of Transfers for the period of 6/19/19 - 7/16/19 - Mrs. Gutmann made a motion to approve resolution 1299-19, seconded by Dr. Malarkey, motion carried unanimously.**
- D. **RESOLUTION 1300-19 - Authorization to enter into an agreement with Dayton Power and Light Company to install one (1) electrical pole, all necessary primary line, and a transformer with pad at Lost Creek Reserve - Mrs. Gutmann made a motion to approve resolution 1300-19, seconded by Dr. Malarkey, motion carried unanimously.**
- E. **RESOLUTION 1301-19 – Authorization to enter into an agreement with Vegetation Tech LLC to mow a 15' wide section of railroad bed between Casstown-Sidney Road and Landmark Elevator in Fletcher - Mrs. Gutmann made a motion to approve resolution 1301-19, seconded by Dr. Malarkey, motion carried unanimously.**

**OLD BUSINESS**

- A. **Foundation** – Scott said there is a balance of \$65,570 in the Friends of the Park District fund and a balance of \$60,166 in the Barbara Sharkey Shook Bikeway Fund.

**OTHER BUSINESS**

**A. Staff Reports**

- a. **Deputy Director** – Kevin is on vacation but did submit his report in written form.
- b. **Operations** – Dale is impressed with the quality of the new culvert at Maple Ridge. Some discussion about future bridge at Maple Ridge and security/vandalism. The bridge will probably be constructed in 2020.

We have received a few applications for the ranger position.

Dr. Malarkey expressed concern about the cattails taking over the pond at Hobart Urban Nature Preserve. It was agreed the problem needs to be addressed in the near future.

- c. **Marketing** – Amanda passed out the image of the 2019 corn maze and the Holiday Lights at Lost Creek Reserve sponsorship info. She will start calling people this week if the Board approves. Scott feels raising \$20,000 in the first year is a good goal.
- d. **Education** – Cinda is trying to wrap up Habitat Hero grant because the deadline is August 31. The next school(s) scheduled for the Habitat program is Kyle and maybe Heywood.
- e. **Executive Director** – Scott said state audit starts tomorrow. He plans to schedule a board work session soon.

**Mrs. Gutmann moved to adjourn the meeting at 10:12a.m., seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at 10:12a.m.**

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J. Scott Myers

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R. Douglas Haines