

MINUTES
MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION

Tuesday, June 26, 2018
8 a.m. Work Session
9 a.m. Meeting
Lost Creek Reserve Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Cinda Hanbuch-Pinkerton, Chris Thompson, Janeen Selanders, Dan Weaver, and Amanda Smith.

Mr. Haines opened the meeting at 9 a.m. with Janeen Selanders recording the minutes.

MINUTES – Mrs. Gutmann made a motion to accept the minutes of the May 22, 2018 board meeting, seconded by Dr. Malarkey, motion unanimously carried.

BILLS AND RECEIPTS - Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mrs. Gutmann, motion unanimously carried.

GIFTS AND DONATIONS – Dr. Malarkey made a motion to approve the donations, seconded by Mrs. Gutmann, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1218-18 – APPROVAL OF 2019 TAX BUDGET - Mrs. Gutmann made a motion to approve resolution 1218-18, seconded by Dr. Malarkey, motion carried unanimously.**
- B. RESOLUTION 1219-18 – APPROVAL OF THE 2018-2019 ENVIRONMENTAL EDUCATION GRANT AWARDS - Mrs. Gutmann made a motion to approve Resolution 1219-18, seconded by Dr. Malarkey, motion carried unanimously.**
- C. RESOLUTION 1220-18 – AUTHORIZATION TO ENTER INTO A CONTRACT WITH PENCE BULLDOZING TO CONSTRICT AN 882’ GRASSED WATERWAY IN THE FIELD NORTH OF THE LOST CREEK RESERVE OFFICE - Mrs. Gutmann made a motion to approve Reesolution 1220-18, seconded by Dr. Malarkey, motion carried unanimously.**
- D. RESOLUTION 1221-18 – ADOPTION OF REVISIONS TO THE MCPD PERSONNEL MANUAL REGARDING MEAL PER-DIEMS AND TIPS/GRATUITIES - Mrs. Gutmann made a motion to approve Resolution 1221-18, seconded by Dr. Malarkey, motion carried unanimously.**
- E. RESOLUTION 1222-18 – APPROVAL OF TRANSFERS 5/5/18-6/19/18 - Mrs. Gutmann made a motion to approve Resolution 1222-18, seconded by Dr. Malarkey, motion carried unanimously.**
- F. RESOLUTION 1223-18 – APPROVAL OF ADDITIONAL APPROPRIATIONS - Mrs. Gutmann made a motion to approve Resolution 1223-18, seconded by Dr. Malarkey, motion carried unanimously.**

OLD BUSINESS

- A. FOUNDATION –** Scott discussed donations and how they are received and deposited. There was discussion on the current One Tree at a Time program. These designated funds are used for Hobart Urban Nature Preserve and they currently are deposited and kept in a special fund within the MCPD budget. After some discussion, the Board of Park Commission feels Scott should meet with Julia Hobart to get her approval but sees no issue with all

donations going into the Friends of MCPD Foundation. The current funds of OTAT would be used first but all future donations would be made to the "Friends of MCPD fund" at the Troy Foundation. The Troy Foundation could open a separate sub-account for the Hobart Urban Nature Preserve just like the current Barbara Sharkey Shook fund.

OTHER BUSINESS

A. Staff Reports

A. Deputy Director –Kevin asked Board to check out Charleston Falls park entrance. We plan to hold a dedication in honor of Dr. & Mrs. Kroger for their contribution to the park. After some discussion, it was decided that Mr. Wannemacher's recognition could be held at the same time since it's in the same area.

B. Operations – Dan said the new park ranger, Bryce Hodges and all interns have been hired. Dr. Malarkey said the cattails are thick at HUNP.

C. Marketing – Amanda Farm Bureau will again sponsor the Fall Farm Fest.

D. Education – Cinda said Concord Schools are creating a model pollinator plot. Piqua Central Intermediate would like to install a natural play area. She said the new Pollinator Program involves local libraries. The Nature Quest program is doing well with many on a waiting list. There are 5-6 staff members attending the Sandy Delta conference. The public programs are going well too. Scott talked about ease of use of RecDesk. The program has improved program registration prior to and at the program. The reports, etc. will improve many aspects in reporting and marketing.

E. Executive Director - MVRPC will conduct an Economic Impact Study. The Park Disrtcit was asked to fund a portion of the study but he and other parks feel each city should participate and help fund it. There was discussion about the September meeting and with two board members out of town for much of the month, the Board decided to cancel the September meeting and resume in October. If an emergency arrises that cannot be taken care of in August or wait until October, September 11 is a tentative date that at least two members could attend.

Dr. Malarkey moved to enter into executive session at 9:59 a.m. to discuss real estate and personnel, seconded by Mrs. Gutmann. The Board of Park Commission entered executive session.

EXECUTIVE SESSION

A. Property and Personnel

Dr. Malarkey moved to adjourn the meeting at 10:21 a.m., seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned.

J. Scott Myers

R. Douglas Haines