

BOARD OF PARK COMMISSION

Tuesday, June 25, 2019

8 a.m. Work Session

9 a.m. Meeting

Lost Creek Reserve Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Janeen Selanders, Dale Gade, Amanda Smith, Cinda Hanbuch-Pinkerton, and guest Melanie Yingst

MINUTES – Mrs. Gutmann made a motion to accept the minutes of the May 28, 2019 board meeting, seconded by Dr. Malarkey, motion unanimously carried.

BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried. 5,000 generous sponsorship from Emerson – 9 years

NEW BUSINESS

- A. **RESOLUTION 1290-19** – Authorization to approve and adopt the 2020 Tax Budget - Dr. Malarkey made a motion to approve resolution 1290-19, seconded by Mrs. Gutmann, motion carried unanimously.
- B. **RESOLUTION 1291-19** – Authorization to enter into an agreement with Zimmerman to install conduit for the Holiday Lights at Lost Creek Reserve - Mrs. Gutmann made a motion to approve resolution 1291-19, seconded by Dr. Malarkey, motion carried unanimously.
- C. **RESOLUTION 1292-19** – Authorization to enter into an agreement with Sparks Electric to upgrade electric service to the Lost Creek cabin and install additional ground boxes to provide electricity for the Holiday Lights at Lost Creek Reserve - Mrs. Gutmann made a motion to approve resolution 1292-19, seconded by Dr. Malarkey, motion carried unanimously.
- D. **RESOLUTION 1293-19** - Authorization to enter into an agreement with Piqua Lumber LLC for replacement of the treated posts and boards for the boardwalk at Garbry Big Woods Sanctuary - Mrs. Gutmann made a motion to approve resolution 1293-19, seconded by Dr. Malarkey, motion carried unanimously.
- E. **RESOLUTION 1294-19** – Approval of transfers 5/21/19-6/18/19 - Mrs. Gutmann made a motion to approve resolution 1294-19, seconded by Dr. Malarkey, motion carried unanimously.
- F. **RESOLUTION 1295-19** – Authorization to enter into a contract with Tom’s Construction, Inc. to complete the site work at Lost Creek Reserve in preparation for new building construction per the site plan prepared by Choice One Engineering - Mrs. Gutmann made a motion to approve resolution 1295-19, seconded by Dr. Malarkey, motion carried unanimously.

- G. **RESOLUTION 1296-19** – Approval of an additional appropriation for building site plan at Lost Creek Reserve - Dr. Malarkey made a motion to approve resolution 1296-19, seconded by Mrs. Gutmann, motion carried unanimously.

OLD BUSINESS

- A. **FOUNDATION** – A \$1,000 donation was received from SEW Eurodrive.

OTHER BUSINESS

- A. Staff Reports
- A. **Deputy Director** – Kevin said he may send updates on projects taking place at Lost Creek prior to the next meeting.
- B. **Operations** – Dale spoke of the drive being installed at Lost Creek now. There will be many updates to the property including electrical needs. A Park Ranger job posting will be advertised soon. The staff is still working on flood damage along the bikeway.
- C. **Marketing** – Amanda said a sponsorship package will be complete today offering businesses and individuals the opportunity to sponsor the Holiday Lights at Lost Creek. The Trail Run Challenge has good participation and are at full capacity for registrations at some locations.
- D. **Education** – Cinda spoke of the Leave No Child Inside workshop and the importance of natural play for children. Eco-Splorers is going well. The Habitat Hero Pollinator program is wrapping up.
- E. **Executive Director** - Scott had no addition to his report. Mr. Haines asked when the large Cross-Country meet will be held at Lost Creek Reserve. Scott said August 19 is the date.

EXECUTIVE SESSION

Dr. Malarkey moved to enter executive session to discuss personnel, seconded by Mrs. Gutmann, motion carried unanimously. The board of park commission entered executive session at 9:47 a.m.

The board of park commission returned from executive session where no action was taken. Dr. Malarkey moved to adjourn the meeting at 9:56 a.m., seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 9:56 a.m.

J. Scott Myers

R. Douglas Haines