

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING**

Tuesday, May 24, 2022

Heritage Hall at Lost Creek Reserve

8:00 a.m. Work Session - 9:00 a.m. Meeting

Present: Mr. Doug Haines, Dr. Robert Malarkey, Elizabeth Guttman, Scott Myers, Kevin Swanson, Chris Thompson, Janeen Selanders (taking minutes), Amanda Smith, Dale Gade and Cinda Hanbuch-Pinkerton.

MINUTES - Dr. Malarkey made a motion to accept the minutes of the April 26, 2022, board meeting seconded by Elizabeth Guttman, motion unanimously carried.

BILLS AND RECEIPTS – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Elizabeth Guttman, motion unanimously carried.

GIFTS AND DONATIONS – Elizabeth Guttman made a motion to approve the gifts and donations as presented, seconded by Doug Haines, motion unanimously carried. Janeen displayed a framed painting recently donated by Kay Hissong. The art was on display at Hayner Cultural Center last month. The Jack-in-the-Pulpit was painted at Lost Creek Reserve.

NEW BUSINESS

- A. **RESOLUTION 1494-22** - Authorization to enter into an agreement with Wagner Paving, Inc. to re-stripe and crack fill (4) parking lots and repair/patch portions of the existing bikeway at a cost not to exceed \$14,998.00 - Dr. Malarkey made a motion to approve resolution 1494-22, seconded by Elizabeth Guttman, motion carried unanimously
- B. **RESOLUTION 1495-22** - Authorization to enter into a contract with Exhibit Concepts to prepare design concepts and exhibits for the interior of Heritage Hall at Lost Creek Reserve at a cost not to exceed \$23,550.00 - Dr. Malarkey made a motion to approve resolution 1495-22, seconded by Elizabeth Guttman, motion carried unanimously.
- C. **RESOLUTION 1496-22** - Authorization to enter into a contract with Clearwater Plumbing to install a mop sink, faucets, hydrants, water heater and softener in the new Maintenance Building at Lost Creek Reserve at a cost not to exceed \$5,835.00 - Dr. Malarkey made a motion to approve resolution 1496-22, seconded by Elizabeth Guttman, motion carried unanimously.

OLD BUSINESS

- A. Foundation – Working on dates for a June meeting with the consultant on the formation of the park foundation.

OTHER BUSINESS

- A. **Staff Reports**

- a. **Deputy Director** – Kevin said the ODOT paving project at Lost Creek should begin soon. He met with the contractor last week and it is to be done by June 11. The interior work by Exhibit Concepts should also be completed in Heritage Hall at the same time. The Board of Park Commission said the new tree plantings look great.
- b. **Operations**– Dale said the landscaping at Lost Creek took a lot of staff time. We have installed more cameras in the parks to deter thefts.
- c. **Marketing** – Amanda said we are partnering with Tri-County Board of Recovery and will be installing 5 signs (2 sets) in the parks. These signs are ways to improve mental health.
- d. **Education** – Cinda said this is the last week for school programming. Now scheduling Eco-Splorers camp staffing. We are trying to accommodate more kids since there are so many on the wait lists. The car counter estimated 4,400 at the Hug the Earth Family Festival but she knows it was over 5,000 in the short time it was open. The staff is trying to eliminate long lines and ways to improve the event. The school week went well. The family festival day will be on Earth Day in 2023 and the school week will fall after the family festival for the first time ever.
- e. **Executive Director** – Scott anticipates the last week in June for the Heritage Hall open house. The audio and appliances are being finalized and should be done and in soon. We will be fundraising for the completion of the area outside the restroom and the recognition bench area outside of the hall.

EXECUTIVE SESSION

- A. Property and Personnel – no executive session.

Dr. Malarkey moved to adjourn the meeting, seconded by Elizabeth Guttman, motion carried unanimously. The meeting was adjourned at 10:00 a.m.

J. Scott Myers

R. Douglas Haines