

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION MEETING**

*Tuesday, April 26, 2022*

Lost Creek Reserve Cabin

8 a.m. Work Session – 9 a.m. Meeting

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Guttman, Scott Myers, Kevin Swanson, Chris Thompson, Janeen Selanders (taking minutes), Amanda Smith, Dale Gade and Cinda Hanbuch-Pinkerton.

**MINUTES** - Dr. Malarkey made a motion to accept the minutes of the March 22, 2022, board meeting seconded by Elizabeth Guttman, motion unanimously carried.

**BILLS AND RECEIPTS** – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Elizabeth Guttman, motion unanimously carried.

**GIFTS AND DONATIONS** – Dr. Malarkey made a motion to approve the gifts and donations as presented, seconded by Elizabeth Guttman, motion unanimously carried.

***NEW BUSINESS***

- A. RESOLUTION 1492 22 – Approval of transfers 3/15/22 through 4/8/22 – Dr. Malarkey made a motion to approve resolution 1492-22, seconded by Elizabeth Guttman, motion carried unanimously.
- B. RESOLUTION 1493- 22 - Authorization to enter into an agreement with Flora Construction to construct a 12'x16' picnic shelter at Hobart Urban Nature Preserve at a cost not to exceed \$11,425.00 – Dr. Malarkey made a motion to approve resolution 1493-22, seconded by Elizabeth Guttman, motion carried unanimously.

***OLD BUSINESS***

- A. Foundation – Nothing new to report

***OTHER BUSINESS***

**A. Staff Reports**

- a. **Deputy Director** – Kevin said he, Chris, and Lisa had a meeting on credit card procedures and will meet quarterly. He spoke about the photos in his report of the new bikeway parking lot on Casstown Sidney Road. Finrock's cost of the Bikeway project came in under budget, so we were able to add a parking lot near Garbry Big Woods Reserve. Scott said we will have a ribbon cutting on the new section. John A. Wannemacher Nature Reserve's new mitigation project will have an environmental covenant through the Nature Conservancy. Kevin said we need to relay to Shenandoah neighborhood what the project entails so the appropriate message is received.

- b. **Operations**– Dale said lots of trees have been planted in the parks so far this year. We placed an overflow pipe at the pond at Stillwater Prairie Rangeline Road. Last weekend, we had approximately 2,300 visitors each day at Charleston Falls and two visitor auto break ins. All the parks are busy. Kevin said the Operations staff is doing a lot of in-house projects with the current staff due to their skills. We previously may have had to contract out some of the project. Dale said we have installed over 400 tons of gravel so far this year. The Board agree that the parks look great.
- c. **Marketing** – Amanda said the social media posts are getting a lot of engagement. Health Fairs are picking up this year. She displayed this year’s Trail Run t-shirts, designed by Allison Tyre. Amanda said Allison and did the voice over for the Hug the Earth promotion. She is doing a great job.
- d. **Education** – Cinda said students will be at Lost Creek Reserve beginning tomorrow. She spoke of the plans for the week. On Saturday at noon, we are recognizing families that participated in the Outside Everyday Challenge. The field trips for the fall are booked up.
- e. **Executive Director** – Scott received notification that the park was awarded an \$8,000 grant from the Miami County Foundation for the supplies for Heritage Hall. On Friday, May 6 at 10:00 a.m. Scott will receive the check at Heritage Hall. He said The Troy Foundation is having a donor recognition at Heritage Hall on December 5 and we will have the light display lit following the dinner. Scott said he will be off a few days in the next month for family events.

**EXECUTIVE SESSION**

A. Property and Personnel – no executive session.

Dr. Malarkey moved to adjourn the meeting, seconded by Elizabeth Guttman, motion carried unanimously. The meeting was adjourned at 10:14a.m.

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J. Scott Myers

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R. Douglas Haines