

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION**

*Thursday, March 26, 2020*

9 a.m. Meeting

*Virtual Meeting*

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders (taking minutes), Cinda Hanbach-Pinkerton, and guests Melanie Yingst

**MINUTES** - Tabled

**BILLS AND RECEIPTS** – Tabled

**GIFTS AND DONATIONS** - Tabled

***NEW BUSINESS***

- A. RESOLUTION 1340-20** – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Poggemeyer Design Group to prepare the complete construction plans for a recreational trail between Troy-Sidney Road and Casstown-Sidney Road at a cost not to exceed \$158,340.00 - Mrs. Gutmann made a motion to approve resolution 1340-20, seconded by Dr. Malarkey, motion carried unanimously.
- B. RESOLUTION 1341-20** – Authorization to enter into an agreement with Woolpert, Inc. to prepare a topographic/hydraulic survey and a feasibility analysis for the proposed suspension bridge between the Stillwater Prairie Connector and Maple Ridge Reserve at a cost not to exceed \$38,500.00 - Mrs. Gutmann made a motion to approve resolution 1341-20, seconded by Dr. Malarkey, motion carried unanimously.
- C. RESOLUTION 1342-20** – Authorization to enter into an agreement with Natural Fit Outdoor Adventures to provide Tree Climbing entertainment at the 2020 “Hug the Earth” Festival - Dr. Malarkey made a motion to approve resolution 1342-20, seconded by Mrs. Gutmann, motion carried unanimously.
- D. RESOLUTION 1343-20** – Authorization to enter into an agreement with Vehicle for Change, Inc. to provide Adventure Teambuilding entertainment at the 2020 “Hug the Earth” Festival - Mrs. Gutmann made a motion to approve resolution 1343-20, seconded by Dr. Malarkey, motion carried unanimously.
- E. RESOLUTION 1344-20** – Authorization to enter into an agreement with Fun Services to provide zipline entertainment at the 2020 “Hug the Earth” Festival - Mrs. Gutmann made a motion to approve resolution 1344-20, seconded by Dr. Malarkey, motion carried unanimously.

***OLD BUSINESS***

A. **Foundation** – No updates

*OTHER BUSINESS*

A. **Staff Reports**

- a. **Executive Director** – Scott spoke about crowds in parks due to Covid-19. The staff have had to close gates at Charleston Falls periodically due to overcrowding. Mrs. Gutmann said she is seeing families together in the park as one positive situation.
- b. **Deputy Director** – Kevin said the park is following same procedures as other agencies throughout the country. Mr. Haines asked about state parks. Kevin stated their parks are open, but all indoor facilities are closed.
- c. **Operations** – Dale said his priority is to keep staff safe. We are alternating shifts and have assigned staff to their own vehicle and doing individual projects so there is no interaction. There are procedures to enter offices, etc. All restrooms are closed for safety of the public and staff. Dale said when mowing starts, truck, trailer, and mower will be assigned to individuals. We will also be getting a gas tank at Charleston Falls and so we aren't reliant on the fuel station.
- d. **Marketing** – Amanda had nothing to add to her written report.
- e. **Education** – Cinda said the staff is working on some on-line videos to encourage outdoor fun at home as well as park. The first video posted today on woodpeckers. We will have more Storybook Trails read by naturalist Rebecca. The Storybook Trail videos encourages outdoor activities. We are starting with six books and the book will coordinate with outdoor adventure. We are still need permissions from authors for some of the books. Janeen is doing the videotaping and Amanda and Allison are creating the videos. Tama has suggested neighborhood adventures (like sidewalk chalk or teddy bears in windows). We are working with the Banana Slugs to possibly create videos to coordinate with songs since there is a possibility the Hug the Earth Festival will not happen.

The Board thanked staff for all they are doing to keep things moving forward.

*EXECUTIVE SESSION*

- A. Property and Personnel – No executive session.

**Dr. Malarkey moved to adjourn the meeting, seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 10:04 a.m.**

J. Scott Myers

R. Douglas Haines