

MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION

*Tuesday, March 26, 2019*

*8 a.m. Work Session*

*9 a.m. Meeting*

*Lost Creek Reserve Administration Office*

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Janeen Selanders, Dale Gade, Amanda Smith, and Cinda Hanbuch-Pinkerton

**MINUTES – Dr. Malarkey made a motion to accept the minutes of the February 26, 2019 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.**

**BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.**

**GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.**

**NEW BUSINESS**

- A. RESOLUTION 1266-19 – Authorization to enter in to a Memorandum of Understanding with the Dayton Horse Show Association, Inc. to explore the potential and possibility of building a new covered outdoor arena and barn at Lost Creek Reserve - Mrs. Gutmann made a motion to approve resolution 1266-19, seconded by Dr. Malarkey, motion carried unanimously.**
- B. RESOLUTION 1267-19 – Authorization to enter into an agreement with K.E. Rose Company to install a lightbar package, grille/led lighting, prisoner partition, computer hardware, gun lock, tonneau cover, underseat storage and cargo slide-out/divider panels in a 2019 Ford F-150 pick up truck to be used as a law enforcement vehicle – Dr. Malarkey made a motion to approve resolution 1267-19, seconded by Mrs. Gutmann, motion carried unanimously.**
- C. RESOLUTION 1268-19 – Approval of transfers 2/20/19-3/18/19 - Mrs. Gutmann made a motion to approve resolution 1268-19, seconded by Dr. Malarkey, motion carried unanimously.**
- D. RESOLUTION 1269-19 - Authorization to enter into an agreement with Pence Bulldozing to excavate an approximately 3,995 linear feet x 12' wide gravel drive at Lost Creek Reserve - Mrs. Gutmann made a motion to approve resolution 1269-19, seconded by Dr. Malarkey, motion carried unanimously.**
- E. RESOLUTION 1270-19 - Authorization to enter into an agreement with Desi Layman Signature Homes, LLC to perform upgrades to convert the restroom at Garbry Big Woods Reserve to a year-around facility - Dr. Malarkey made a motion to approve resolution 1270-19, seconded by Mrs. Gutmann, motion carried unanimously.**
- F. RESOLUTION 1271-19 - Authorization to purchase one (1) new 2019 Dodge Ram 2500 4x4 Pick Up truck from Paul Sherry and to trade in (1) 2009 Dodge Ram 2500 4x4 Pick Up truck with Boss V-Plow - Mrs. Gutmann made a motion to approve resolution 1271-19, seconded by Dr. Malarkey, motion carried unanimously.**
- G. RESOLUTION 1272-19 – Authorization to enter into an agreement with Poggemeyer Design Group to prepare the preliminary design for a proposed recreational trail from the village of Fletcher to Garbry Big Woods Reserve - Dr. Malarkey made a motion to approve resolution 1272-19, seconded by Mrs. Gutmann, motion carried**

unanimously.

**OLD BUSINESS**

- A. **FOUNDATION** – Scott reported the Friends of the Park fund totals \$71,732. The Barbara Sharkey Shook Bikeway fund is \$66,483.

**OTHER BUSINESS**

- A. Staff Reports
  - A. **Deputy Director** – Kevin said he is meeting with the Nature Conservancy next week at Lost Creek to look at potential mitigation locations. Dale is reviewing designs for the Lost Creek maintenance building and working on electrical issues. The building should be done in 2019.
  - B. **Operations** – There were 80 volunteer hours donated for the syrup season that has ended. There were approximately 120 guests that attend Syrup Sundays. Approximately 960 gallons of sap was collected making about 22 gallons of syrup. The prairie burns have started.
  - C. **Marketing** – Amanda displayed the printed materials for Prescription (Rx) for Nature. They have been delivered to UVMC and will be posted in various locations. The program will eventually be in schools and other health care agencies. Amanda will be presenting the topic at the Great Miami Riverway Summit.
  - D. **Education** – Cinda distributed flyers for the June 13 Leave No Child’s Natural Playscapes Workshop. The Lost Creek play area will be one of featured locations during the tour. The pollinator program is going well. The Hug the Earth Family Festival will be on Saturday, May 11. On May 9, Concord schools will hold the evening concert at Treasure Island. This specific concert is for the new pollinator program including the songs.
  - E. **Executive Director** - Scott had no addition to written report.

**EXECUTIVE SESSION**

- A. No executive session

**Dr. Malarkey moved to adjourn the meeting at 9:59a.m., seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 9:59a.m.**

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J. Scott Myers

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R. Douglas Haines