

MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING
Tuesday, December 20, 2022
Lost Creek Reserve Cabin
8:00 a.m. Work Session - 9:00 a.m. Meeting

Present: Dr. Robert Malarkey, Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Cinda Hanbuch-Pinkerton and Janeen Selanders.

MINUTES – Elizabeth Gutmann made a motion to accept the minutes of the November 22, 2022, board meeting seconded by Dr. Malarkey, motion unanimously carried.

BILLS AND RECEIPTS – Elizabeth Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – Elizabeth Gutmann made a motion to approve the gifts and donations as presented, seconded by Dr. Malarkey, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1518-22 – Approval of Additional Appropriation Request – Elizabeth Gutmann made a motion to approve Resolution 1518-22, seconded by Dr. Malarkey, motion unanimously carried.
- B. RESOLUTION 1519-22 - Approval of Transfers 11/23/22 – 12/12/22 - Elizabeth Gutmann made a motion to approve Resolution 1519-22, seconded by Dr. Malarkey, motion unanimously carried.
- C. RESOLUTION 1520-22 – Approval of the 2023 Budget - Elizabeth Gutmann made a motion to approve Resolution 1520-22, seconded by Dr. Malarkey, motion unanimously carried.
- D. RESOLUTION 1521-22 - Authorization to enter a into an agreement with the Miami Valley Regional Planning Commission to install Electric Vehicle charging stations at two Miami County Park locations - Elizabeth Gutmann made a motion to approve Resolution 1521-22, seconded by Dr. Malarkey, motion unanimously carried.

OLD BUSINESS

- A. Foundation - Scott said the staff is still working with the consultant to confirm dates.

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin has submitted for reimbursement for the climbing tower. The grant required the acknowledgement of the funding to be listed on the deed for Lost Creek Reserve.

The Park District's Credit Card Compliance Committee held their quarterly meeting on November 17th to discuss compliance and policies. The meeting minutes are included in the Board packet and recorded in the administrative office.

- b. **Operations** – Dale passed around photos of the new mini shelter at Maple Ridge Reserve and the mini shelter and welded sculpture donated by the Hobart School of Welding now at Hobart Urban Nature

Preserve. He is meeting with contractors soon to confirm quotes for projects to be completed in 2023. Dale spoke about a recent break in at Stillwater Prairie Reserve and the turnaround time to replace it. Increased security is in place in addition to structural enhancements. The insurance company was very quick to assist. Kevin said the Park Staff's organization and record keeping helped tremendously. Dale and Cinda both thanked the Board of Park Commissioners for approving the budget and keeping the fleet up to date, especially with the delay in deliveries.

- c. **Marketing** – Amanda had no addition to her written report. Dr. malarkey was impressed with the numbers on her report and what the park accomplishes. Amanda added that the sponsors were appreciative of the animated videos that were personalized for them enhancing cross promotion of the Holiday Lights at Lost Creek Reserve.
- d. **Education** – Cinda said the staff is busy scheduling programs for 2023. The Hug the Earth Family Fest is on Earth Day, April 22 and the school week will follow beginning April 25. This year the Columbus Zoo will be part of the program and so will Five Rivers MetroPark.
- e. **Executive Director** – Scott requested an executive session to discuss personnel.

Elizabeth Gutmann moved to enter executive session at 9:43 a.m. to discuss personnel, seconded by Dr. Malarkey, motion carried unanimously.

EXECUTIVE SESSION – Personnel

There was no action taken during executive session.

Elizabeth Gutmann moved to adjourn the meeting, seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at 10:20 a.m.

J. Scott Myers

Dr. Robert Malarkey