

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Thursday, December 19, 2019

8 a.m. Work Session

9 a.m. Meeting

Lost Creek Reserve Administration Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders, Susan Condry and guests Melanie Yingst and Dan Foley.

MINUTES – Dr. Malarkey made a motion to accept the minutes of the November 19, 2019 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.

BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – Dr. Malarkey made a motion to approve the donations, seconded by Mrs. Gutmann, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1314-19 – Approval of Transfers for the period of 11/14/19 – 12/9/19 - Mrs. Gutmann made a motion to approve resolution 1314-19, seconded by Dr. Malarkey, motion carried unanimously.**
- B. RESOLUTION 1315-19 – Authorization for the Executive Director to submit the Miami County Park District 2020 Final Budget to the Miami County Auditor’s Office - Dr. Malarkey made a motion to approve resolution 1315-19, seconded by Mrs. Gutmann, motion carried unanimously.**
- C. RESOLUTION 1316-19 – Authorization to enter into a contract with Flora Construction to construct a new facility-operations department building at Lost Creek Reserve, at a total cost not to exceed \$250,000.00, in accordance with the plans and specifications prepared by Candace Goodall - Mrs. Gutmann made a motion to approve resolution 1316-19, seconded by Dr. Malarkey, motion carried unanimously.**
- D. RESOLUTION 1317-19 – Authorization to enter into a contract with the Miami County Sheriff’s Department to provide law enforcement services to the Park District - Dr. Malarkey made a motion to approve resolution 1317-19, seconded by Mrs. Gutmann, motion carried unanimously.**

OLD BUSINESS

- A. Foundation – Scott reported the Friends of the Miami County Park District fund is \$67,492.69. The Barbara Sharkey Shook Bikeway fund is \$70,859.48. We should receive a have full report from The Troy Foundation in January.**

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin added that he is talking to ODOT on next project to complete with the biennium funds. It looks likely that we will chip seal Lost Creek Reserve and Maple Ridge.
- b. **Operations** – Dale said the staff is spending lots of time on the Holiday Lights and ready to submit 2020 projects. Doug asked when new Stillwater Prairie Reserve trail may open. Dale is hopeful for spring. He added the bench has been installed at Hobart Urban Nature Preserve donated by Dr. Malarkey.
- c. **Marketing** – Amanda said she added marketing to station 106.5 FM for Holiday Lights. The survey taken during the program; it appears over 60% of guests have been Miami County residents. We are happy local residents are embracing it. Scott added the volunteers have been great. Amanda showed new video done by Above Ariel yesterday with some snow on the ground.
- d. **Education** – Susan said the staff is preparing for classroom programs to begin after the holiday break.
- e. **Executive Director** – Scott pointed out that visitation numbers may top 1 million this year.

Scott introduced Dan Foley. Dan is the new Director of the Great Miami Riverway. Dan gave a short presentation, and distributed an activity report for the Great Miami Riverway from April, 2017 - September, 2019. He expressed his appreciation for the Park District's support of the organization.

Mr. Haines made a motion to enter executive session at 10:21 a.m. to discuss personnel, seconded by Mrs. Guttman, motion carried unanimously.

EXECUTIVE SESSION

The Board came out of Executive session and entered a public meeting at 10:50 a.m.

Elizabeth Gutmann made a motion to approve a 3% raise for Executive Director Scott Myers and Deputy Director Kevin Swanson for 2020 in addition to a \$3000 bonus for Mr. Myers and a \$2000 bonus for Mr. Swanson, seconded by Dr. Malarkey, motion carried unanimously.

Mrs. Gutmann moved to adjourn the meeting at 10:50 a.m., seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at a.m.

J. Scott Myers

R. Douglas Haines