

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION**

*Tuesday, December 15, 2020*

8:00 a.m. Work Session

9 a.m. Meeting at the Cabin

Virtual Zoom Meeting: <https://us04web.zoom.us/j/6170195469>

Present: Mr. Doug Haines, Dr. Robert Malarkey, Scott Myers, and Kevin Swanson, by Zoom Mrs. Elizabeth Gutmann, Dale Gade, Amanda Smith, Janeen Selanders and Cinda Hanbuch-Pinkerton.

**MINUTES** - Dr. Malarkey made a motion to accept the minutes of the November 24, 2020 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.

**BILLS AND RECEIPTS** – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mrs. Gutmann, motion unanimously carried.

**GIFTS AND DONATIONS** – Dr. Malarkey made a motion to approve the donations, seconded by Mrs. Gutmann, motion unanimously carried.

**NEW BUSINESS**

- A. **RESOLUTION 1389-20** – Approval of transfers 11/18/20 – 12/07/20 - Dr. Malarkey made a motion to approve resolution 1389-20, seconded by Mrs. Gutmann, motion carried unanimously.
- B. **RESOLUTION 1390-20** – Authorization for the executive director to submit the Miami County Park District 2021 final budget to the Miami County Auditor’s office - Dr. Malarkey made a motion to approve resolution 1390-20, seconded by Mrs. Gutmann, motion carried unanimously.
- C. **RESOLUTION 1391-20** – Authorization to close all Miami County Park District offices December 24<sup>th</sup> and to observe the day as a Holiday - Dr. Malarkey made a motion to approve resolution 1391-20, seconded by Mrs. Gutmann, motion carried unanimously.
- D. **RESOLUTION 1392-20** – Authorization to enter into an agreement with Finrock Construction to assist the U.S. Fish and Wildlife Service with the habitat restoration project site at Duke Park Extension at a cost not to exceed \$50,000.00 - Dr. Malarkey made a motion to approve resolution 1392-20, seconded by Mrs. Gutmann, motion carried unanimously.
- E. **RESOLUTION 1393-20** – Authorization to enter into a (3) month agreement with Ohio CAT to lease a 730 articulated dump truck and a 330 hydraulic track excavator for topsoil removal from the habitat restoration project site at Duke Park Extension at a cost not to exceed \$54,884.60 - Dr. Malarkey made a motion to approve resolution 1393-20, seconded by Mrs. Gutmann, motion carried unanimously.

**OLD BUSINESS**

- A. **Foundation** – Scott will have a report on balances in January.

**OTHER BUSINESS**

- a. **Deputy Director** – Kevin will be meeting with the insurance company and there will be an increase with new barn, bridge and other projects. Scott said this company insures many park districts.
- b. **Operations** – Dale said work is progressing for suspension bridge. Submitted for the new well at Lost Creek with EPA. This well will supply the new maintenance building and the proposed community building. Mr. Haines asked if any issues due to visitation increase. Dale said no but we have noticed that the less visited parks are now used much more.
- c. **Marketing** – Amanda had no addition to her written report. She did add that there has been a lot of advertising for Holiday Lights and it is all going well. Mr. Haines said great job on obtaining sponsorships and advertising for the event. The Board agreed. She said T-Mobile is interested in sponsoring other programs/events too.
- d. **Education** – Cinda’s staff is working on Science Alive!, Nature Alive! and other programs including the Hug the Earth event too. She is unsure what will happen but planning for it is moving forward. Mr. Haines asked about other schools and why they aren’t participating. Cinda is checking with them now that a Lundgard grant has been awarded to us for teacher training. She plans to contact other schools in a way other than email. Teachers are overwhelmed and email doesn’t seem to be the best way to communicate. The goal is to get kids outside.
- e. **Executive Director** – Scott said visitation surpassed 2019 totals. December totals will not include the Holiday Lights at Lost Creek. We do have a car count so we can add it. The current totals are amazing especially considering Charleston Falls was closed for 6 weeks. Mr. Haines said “thank you” to the staff for all the efforts.

**EXECUTIVE SESSION**

Property and Personnel

The Board came out of Executive session and entered a public meeting at 10:50 a.m.

**Elizabeth Gutmann made a motion to approve a 5% raise for Executive Director Scott Myers and Deputy Director Kevin Swanson for 2021, seconded by Dr. Malarkey, motion carried unanimously.**

Dr. Malarkey moved to adjourn the meeting, seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 10:55 a.m.

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J. Scott Myers

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R. Douglas Haines