

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION**

*Tuesday, November 24, 2020*

8:00 a.m. Work Session

9 a.m. Meeting at the Cabin

Virtual Zoom Meeting: <https://us04web.zoom.us/j/6170195469>

Present: Mr. Doug Haines, Dr. Robert Malarkey, Scott Myers, and Kevin Swanson, by Zoom Mrs. Elizabeth Gutmann, Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders (taking minutes), and Cinda Hanbuch-Pinkerton

**MINUTES** - Dr. Malarkey made a motion to accept the minutes of the October 27, 2020 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.

**BILLS AND RECEIPTS** – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mrs. Gutmann, motion unanimously carried.

**GIFTS AND DONATIONS** – Dr. Malarkey made a motion to approve the donations, seconded by Mrs. Gutmann, motion unanimously carried.

**NEW BUSINESS**

- A. **RESOLUTION 1382-20** – Approval of transfers 10/21/20 – 11/17/20 - Dr. Malarkey made a motion to approve resolution 1382-20, seconded by Mrs. Gutmann, motion carried unanimously.
- B. **RESOLUTION 1383-20** – Authorization to enter into an agreement with Ruhenkamp Boring and Trenching to directional bore and install conduit, gas lines and water lines for the new maintenance building and proposed community building at Lost Creek Reserve at a cost not to exceed \$10,667.60 - Dr. Malarkey made a motion to approve resolution 1383-20, seconded by Mrs. Gutmann, motion carried unanimously.
- C. **RESOLUTION 1384-20** – Approval of additional Appropriations November 2020 - Dr. Malarkey made a motion to approve resolution 1384-20, seconded by Mrs. Gutmann, motion carried unanimously.
- D. **RESOLUTION 1385-20** – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with the Ohio Public Works Commission to receive an additional \$118,000.00 through the existing Clean Ohio grant for construction of a suspension bridge across the Stillwater River between the Stillwater Prairie Connector and Maple Ridge Reserve - Dr. Malarkey made a motion to approve resolution 1385-20, seconded by Mrs. Gutmann, motion carried unanimously.
- E. **RESOLUTION 1386-20** – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with the Brumbaugh Construction, Inc. to construct a suspension bridge across the Stillwater River between the Stillwater Prairie Connector and Maple Ridge Reserve at a cost not to exceed \$299,884.00 - Dr. Malarkey made a motion to approve resolution 1386-20, seconded by Mrs. Gutmann, motion carried unanimously.
- F. **RESOLUTION 1387-20** – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Bruns General Contracting to provide pre-construction services at a flat rate fee of \$7,500.00 and at a rate of up to 3.5% of the project costs - Dr. Malarkey made a motion to approve resolution 1387-20, seconded by Mrs. Gutmann, motion carried unanimously.
- G. **RESOLUTION 1388-20** – Authorization to enter into an agreement with Forest Pence to expand the main parking lot at Stillwater Prairie Reserve at a cost not to exceed \$8,000.00 - Dr. Malarkey made a motion to approve resolution 1388-20, seconded by Mrs. Gutmann, motion carried unanimously.

- H. **NEW TREASURER APPOINTMENT FOR CITIZENS OF MIAMI COUNTY PARK DISTRICT** - Scott said with Nick Nolan retiring, a new treasurer is needed. Sam Brown has volunteered to fill the position. Dr. Malarkey made a motion to appoint Sam Brown as the treasurer for the Citizens for Miami County Park District, seconded by Mrs. Gutmann, motions carried unanimously. Mr. Myers added that a new treasurer has been appointed for the Citizens of Miami County Park.

### *OLD BUSINESS*

- A. **Foundation** – No new business.

### *OTHER BUSINESS*

#### **Staff Reports**

- a. **Deputy Director** – Kevin spoke about the mitigation project at John A. Wannemacher Reserve. The site can use as for more educational opportunities and increase habitat enhancement.
- b. **Operations** – Dale said the Maple Ridge bridge construction will begin soon. There has been a lot of staff time dedicated to Holiday Lights at Lost Creek Reserve event. Water has been located for the well at Lost Creek Reserve.
- c. **Marketing** – Amanda said cash sponsorships are \$33,500 and \$37,850.00 total, including in-kind donations for the Holiday Lights program. She then showed the 30-sec. commercial for it and the 15 second clip. The board said the advertisements look great.
- d. **Education** – Cinda gave fall highlights. The Sebastian the Selfie Squirrel Challenge was successful and will be offered again. The VIP's donated three \$50 gift cards for the prizes for local restaurants, so one card was given each week. Storybook Trail has been well received. Science Alive program, including Banana Slugs and Nature Live has approximately 680 students participating. She likes seeing how parents are also participating with the kids. There are 8 school districts with 36 teachers participating. They are continuing to make the program more viable with teacher recommendations. They are applying for a Ruth Lundgard grant for teacher training. It appears some teachers aren't aware of the program, so it may be expanding for other schools and teachers.
- e. **Executive Director** – Scott had no addition to his report. We have received positive feedback on Holiday Lights at Lost Creek Reserve so far. He has enjoyed seeing the staff and community involvement and support.

### *EXECUTIVE SESSION*

- A. Property and Personnel – no executive session.

Dr. Malarkey moved to adjourn the meeting, seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 10:20a.m.

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J. Scott Myers

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R. Douglas Haines