

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, October 27, 2020

8:00 a.m. Work Session

Virtual Zoom Meeting: <https://us04web.zoom.us/j/6170195469>

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders (taking minutes), and Cinda Hanbuch-Pinkerton

MINUTES - Dr. Malarkey made a motion to accept the minutes of the September 22, 2020 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.

BILLS AND RECEIPTS – Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.

NEW BUSINESS

- A. **RESOLUTION 1378-20** – Approval of transfers 9/15/20 – 10/20/20 - Mrs. Gutmann made a motion to approve resolution 1378-20, seconded by Dr. Malarkey, motion carried unanimously.

- B. **RESOLUTION 1379-20** – Authorization for the Executive Director of the Miami County Park District to enter into a contract with the Miami County Sheriff’s Department to provide law enforcement services to the Park District - Dr. Malarkey made a motion to approve resolution 1379-20, seconded by Mrs. Gutmann, motion carried unanimously.

- C. **RESOLUTION 1380-20** – Authorization to enter into a rental agreement with Ohio CAT to lease a 330 hydraulic track excavator and a 730 Articulated Dump Truck for the habitat restoration project at the Duke Park Extension at a total cost not to exceed \$28,115.50 - Mrs. Gutmann made a motion to approve resolution 1380-20, seconded by Dr. Malarkey, motion carried unanimously.

- D. **RESOLUTION 1381-20** – Authorization to enter into an H2Ohio Grant agreement with the Ohio Department of Natural Resources to provide funding for the Great Miami River Off-Channel Project – Duke Expansion Phase and to set up a Special Fund with the Miami County Auditor’s office to administer and track the project’s revenue and expenditures - Mrs. Gutmann made a motion to approve resolution 1381-20, seconded by Dr. Malarkey, motion carried unanimously.

OLD BUSINESS

- A. **Foundation** – Mr. Haines asked if any bikeway funds have been used. Scott said yes for Riverway Kiosk, replacement of Chemlawn interpretive signs, the Conagra Dye Mill Rd bikeway trailhead project, concrete pads for two benches installed near Twin Arch and the County Engineer’s office in partnership with Miami County Sanitary Engineering and printing of the newest edition of the regional bikeway maps.

Scott said Hobart Urban Nature Preserve pavers were completed last week.

OTHER BUSINESS

Staff Reports

- a. **Deputy Director** – Kevin said the Letters of Interest for Construction Manager services for the Lost Creek restroom and community building remove “bid” will be submitted this week. We hope to have at least three applicants, get them interviewed, have the negotiations complete and be ready to present the recipient at the next Board meeting. The interviews should begin next week.

We held a pre-bid meeting on the suspension bridge yesterday and will have more information next week.

Kevin is on the OPRA award committee and the judging is this week. There was an increase in the number of submissions this year with 130 projects total.

Our visitation increased in the spring and leveled off over the summer but seems to be increasing for fall. Kevin appreciates the visitation being tracked by staff.

- b. **Operations** – Dale said 158 guests attend the Hospice Walk. The staff is working on honeysuckle removal at several parks. We are also excavating some wet areas and trails at Lost Creek. The electric boxes are ready for Holiday Lights installation and that should begin next week.
- c. **Marketing** – Amanda had a small change to her monthly report. The month heading was incorrect, but the numbers are correct. She said web traffic is still increased.

She is anticipating additional sponsorships for the Holiday Lights event.

- d. **Education** – Cinda said the Fall Experiences was enjoyed by 124 people on September 26, 165 on October 10 and 250 guests on October 24. The Science Alive program had 615 students participate thus far. In addition, 561 students attended a Nature Alive! virtual field trip. There are 35 classes in 32 schools that have participated. The teachers are excited with the program and the kids are excited with Flipgrid and the interactive naturalist. We were able to do one in-school program.
- e. **Executive Director** – Scott said November 21 at 6 p.m. is the preview night for Holiday Lights at Lost Creek. He notified the board he would be on vacation from November 13-20.

EXECUTIVE SESSION

- A. Property and Personnel – no executive session.

Mrs. Gutmann moved to adjourn the meeting, seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at 10:16a.m.

J. Scott Myers

R. Douglas Haines