

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, October 26, 2021

8:00 a.m. Work Session

9 a.m. Meeting at the Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Elizabeth Guttman (by Zoom), Scott Myers, Kevin Swanson, Chris Thompson, Janeen Selanders, Amanda Smith and Cinda Hanbuch-Pinkerton.

MINUTES - Dr. Malarkey made a motion to accept the minutes of the September 28, 2021 board meeting seconded by Elizabeth Guttman, motion unanimously carried.

BILLS AND RECEIPTS – Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Elizabeth Guttman, motion unanimously carried.

GIFTS AND DONATIONS – Dr. Malarkey made a motion to approve the gifts and donations as presented, seconded by Elizabeth Guttman, motion unanimously carried.

NEW BUSINESS

- A. **RESOLUTION 1459-21** – Approval of transfer 9/11/21 through 10/18/21 - Dr. Malarkey made a motion to approve resolution 1459-21, seconded by Elizabeth Guttman, motion carried unanimously.
- B. **RESOLUTION 1460-21** – Authorization to enter into an agreement with Finrock Construction Company, Inc. to install the river connections at Duke Park Extension habitat restoration project at a cost not to exceed \$12,772.87 - Dr. Malarkey made a motion to approve resolution 1460-21, seconded by Elizabeth Guttman, motion carried unanimously.
- C. **RESOLUTION 1461-21** – Authorization to enter into a contract with Flora Construction to prepare the walls for insulation, and to install doors and plywood walls and ceilings in the storage and woodshop areas of Operations building at a cost not to exceed \$13,500.00 - Dr. Malarkey made a motion to approve resolution 1461-21, seconded by Elizabeth Guttman, motion carried unanimously.

OLD BUSINESS

- A. Foundation – Nothing new to report at this time.

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin distributed Holiday Lights in Ohio with his report. He was happy to see the Park District listed as #1 on Ohio’s Holiday Lights trail. The Miami County Visitors and Convention Bureau said lodging revenue has increased

in Miami County throughout 2021. Kevin plans to update the credit card procedures and will discuss it at next month's meeting. He requests that Leiann Stewart from MCVCB come to a meeting in the near future.

- b. **Operations** – Dale was absent but submitted a written report.
- c. **Marketing** – Amanda said the Holiday Lights at Lost Creek Reserve has received \$32,000 in sponsorships with an additional \$10,000 possible.
- d. **Education** – Cinda said field programs are booked. Science Journeys and Science Alive programs are going well. There are some issues with scheduling the Hug the Earth Festival. Mrs. Gutmann said maybe the festival could still be held without having the classroom portion of the program. She suggested maybe the teachers can do that classroom session and still host the festival. Cinda said she had not considered that but will. The Halloween Happening registration is almost full.
- e. **Executive Director** – Scott had nothing to add to his written report. Mr. Haines said the bikeway in Fletcher is looking great. The new shelter house at Stillwater Prairie Reserve looks great too, as well as small shelter at Garbry Big Woods Sanctuary.

EXECUTIVE SESSION

- A. Property and Personnel – There was no executive session.

Dr. Malarkey moved to adjourn the meeting, seconded by Elizabeth Guttman, motion carried unanimously. The meeting was adjourned at 9:55 a.m.

J. Scott Myers

R. Douglas Haines