

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION**

*Tuesday, October 23, 2018  
8 a.m. Work Session  
9 a.m. Meeting  
Lost Creek Reserve Cabin*

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Cinda Hanbuch-Pinkerton, Chris Thompson, Janeen Selanders, Dale Gade and Amanda Smith. Guests included John Wannemacher and Melanie Yingst of the Troy Daily News. Elizabeth Conner of the Great Miami Riverway arrived later.

**MINUTES – Mrs. Gutmann made a motion to accept the minutes of the August 28, 2018 board meeting, seconded by Dr. Malarkey, motion unanimously carried.**

**BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.**

**GIFTS AND DONATIONS – Dr. Malarkey made a motion to approve the donations, seconded by Mrs. Gutmann, motion unanimously carried.**

**NEW BUSINESS**

- A. RESOLUTION 1235-18 - Approval of transfers 8/22/18-10/16/18 - Dr. Malarkey made a motion to approve resolution 1235-18, seconded by Mrs. Gutmann, motion carried unanimously.**
- B. RESOLUTION 1236-18 - Approval of Additional Certification of estimated revenue and additional appropriation request - Mrs. Gutmann made a motion to approve resolution 1236-18, seconded by Dr. Malarkey, motion carried unanimously.**
- C. RESOLUTION 1237-18 - Authorization for the Executive Director of the Miami County Park District to enter into a contract with the Miami County Sheriff's Department to provide law enforcement services to the Park District - Mrs. Gutmann made a motion to approve resolution 1237-18, seconded by Dr. Malarkey, motion carried unanimously.**
- D. RESOLUTION 1238-18 - Authorization to enter into an agreement with Sustainable Streams LLC to complete Tasks 1 through 3 of the Professional Services agreement for the Duke Park property - Mrs. Gutmann made a motion to approve resolution 1238-18, seconded by Dr. Malarkey, motion carried unanimously.**
- E. RESOLUTION 1239-18 - Authorization for the Executive Director of the Miami County Park District to accept the donation from Terry and Sandra Netzley of approximately 23.41 acres of real estate in Union Township - Mrs. Gutmann made a motion to approve resolution 1239-18, seconded by Dr. Malarkey, motion carried unanimously.**
- F. RESOLUTION 1240-18 - Authorization to enter into a contract with the Banana Slug String Band to**

create (2) Habitat Heroes-Hug the Pollinators pollinator-themed compositions – **Dr. Malarkey made a motion to approve resolution 1240-18, seconded by Mrs. Gutmann, motion carried unanimously.**

- G. RESOLUTION 1241-18** - Authorization for the Executive Director of the Miami County Park District to enter into an agreement to purchase 50.53 +/- acres from Matthew and Loretta Berning, and to apply for a Clean Ohio grant and enter into an agreement with OPWC upon approval of the grant application – **Mrs. Gutmann made a motion to approve resolution 1241-18, seconded by Dr. Malarkey, motion carried unanimously.**
- H. RESOLUTION 1242-18** - Authorization for the Executive Director of the Miami County Park District to apply for a Congestion Mitigation/Air Quality (CMAQ) grant through the Miami Valley Regional Planning Commission to construct a 3.5 mile Multi-Use Trail between Troy-Sidney Road and Casstown-Sidney Road, and to enter into any and all contracts/agreements upon approval of the application – **Mrs. Gutmann made a motion to approve resolution 1242-18, seconded by Dr. Malarkey, motion carried unanimously.**
- I. RESOLUTION 1243-18** - Authorization to enter into an agreement with Wagner Paving, Inc. to chip-seal approximately 5,782 square yards of existing parking lots at Stillwater Prairie Reserve – **Mrs. Gutmann made a motion to approve resolution 1243-18, seconded by Dr. Malarkey, motion carried unanimously.**

#### **OLD BUSINESS**

- A. FOUNDATION** – The staff is still working through the donation process concerning the recognition area at Charleston Falls Preserve.

#### **OTHER BUSINESS**

##### **A. Staff Reports**

- A. Deputy Director** – Kevin said the district is progressing and collecting information on the proposed Lost Creek restroom structure. He is on the OPRA awards committee and would like to share some projects that other parks are doing at some point. There are some great submissions/projects.
- B. Operations** – Dale said the utilities are being upgraded at Lost Creek and staff is preparing for future development. The district soil judging was held at Lost Creek Reserve with 400 – 500 students with five soil pits created. It was a great location for the program.
- C. Marketing** – Amanda distributed a Trail Run Challenge summary. She was excited to share that a project that she has been working on for 3 ½ years has finally been approved by Children’s Medical Center. Premier is also very excited about the program and would like to sponsor it as well. It will now be turned over to the “No Child Left Inside” program which will then be used regionally.

- D. Education** – Cinda said the school, garden and park visits are done for the season and now

they are getting songs and the song books to the publisher for the pollinator program. She received 700 seed packets that were donated for the pollinator plots. The overall goal of the program is to establish habitats for pollinators.

- E. Executive Director** - Scott has no addition to his written report. He turned over the meeting to guest Elizabeth Connor of the Great Miami Riverway. After Elizabeth's presentation, Mr. Haines expressed the Board's appreciation to the staff for a successful Fall Farm Fest.

**Mrs. Gutmann moved to adjourn the meeting with no executive session, seconded by Dr. Malarkey, motion carried unanimously. The meeting was adjourned at 10:27 a.m.**

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J. Scott Myers

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R. Douglas Haines