

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, October 22, 2019

8 a.m. Work Session

9 a.m. Meeting

Lost Creek Reserve Administration Cabin

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Janeen Selanders (taking minutes), and Cinda Hanbuch-Pinkerton

MINUTES – Dr. Malarkey made a motion to accept the minutes of the September 17, 2019 board meeting, seconded by Mrs. Gutmann, motion unanimously carried.

BILLS AND RECEIPTS - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Dr. Malarkey, motion unanimously carried.

GIFTS AND DONATIONS – Mrs. Gutmann made a motion to approve the donations, seconded by Dr. Malarkey, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1304-19 – Approval of transfers for the period of 8/21/19 – 10/15/19 - Mrs. Gutmann made a motion to approve resolution 1304-19, seconded by Dr. Malarkey, motion carried unanimously.**
- B. RESOLUTION 1305-19 – Authorization to enter into an agreement with Skinner Painting and Restoration to clean and touch-up paint the exterior of the administrative office building at Lost Creek Reserve and not to exceed the amount of \$7,800 - Mrs. Gutmann made a motion to approve resolution 1305-19, seconded by Dr. Malarkey, motion carried unanimously.**
- C. RESOLUTION 1306-19 – Authorization to enter into an agreement with Christa Hein, founder of Bring the Farm to You, to provide Apple Cidering, Child’s Homestead and Large Farm Animal programs at the 2019 Fall Farm Fest and not to exceed the amount of \$5,880 - Mrs. Gutmann made a motion to approve resolution 1306-19, seconded by Dr. Malarkey, motion carried unanimously.**
- D. RESOLUTION 1307-19 – Authorization to purchase one (1) new 2020 Interstate Mfg. Model IFC 820 TA2 XLT 8’ x 20’ enclosed cargo trailer from Fullenkamp’s Frenchtown Trailer Sales and Supply Company and not to exceed the amount of \$6,281 - Mrs. Gutmann made a motion to approve resolution 1307-19, seconded by Dr. Malarkey, motion carried unanimously.**

OLD BUSINESS

- A. Foundation – Nothing new to report.**

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin gave an update on Lost Creek improvements.
- b. **Operations** – Dale said the staff is working to get Lost Creek electric upgrades done.
- c. **Marketing** – Amanda distributed her report and updated the sponsor list for Holiday Lights. My Miami County had a great promotion for the Holiday Lights event in the new magazine. We have received positive feedback thus far. We had 25 group volunteer applicants for the 15 nights.
- d. **Education** – Cinda said there has been a good response for Date Night Series in 2019. Cinda showed an animated video made for pollinator program.
- e. **Executive Director** – Scott displayed a thank you from the Bethel Cross Country team including a signed photograph of the team running at Charleston Falls. Mrs. G. donated framed photos this week that once belonged to Mr. & Mrs. Mark Knoop. They photos will be placed at the Homestead and cabin.

EXECUTIVE SESSION

A. Property and Personnel

Dr. Malarkey moved to adjourn the meeting, seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 10:02a.m.

J. Scott Myers

R. Douglas Haines