

MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING
Tuesday, January 24, 2023
Heritage Hall at Lost Creek Reserve
8:30 a.m. Work Session - 9:00 a.m. Meeting

Present: Dr. Robert Malarkey, Elizabeth Gutmann, Jay Meyer, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Cinda Hanbuch-Pinkerton and Janeen Selanders. Scott Myers was absent.

NEW BUSINESS

- A. RESOLUTION 1522-23 – Organization of the 2023 Board of Park Commissioners are as follows: Dr. Robert Malarkey-President; Elizabeth Gutmann-Vice President and Jay Meyer-Member-at-Large - Elizabeth Gutmann made a motion to approve Resolution 1522-23, seconded by Jay Meyer, motion unanimously carried.

MINUTES – Elizabeth Gutmann made a motion to accept the minutes of the December 20, 2022 board meeting seconded by Jay Meyer, motion unanimously carried.

BILLS AND RECEIPTS – Elizabeth Gutmann made a motion to approve the bills and receipts as presented, seconded by Jay Meyer, motion unanimously carried.

GIFTS AND DONATIONS – Elizabeth Gutmann made a motion to approve the gifts and donations as presented, seconded by Jay Meyer, motion unanimously carried.

NEW BUSINESS

- B. RESOLUTION 1523-23 - Approval of Transfers 12/13/22-1/18/23 – Jay Meyer made a motion to approve Resolution 1523-23, seconded by Elizabeth Gutmann, motion unanimously carried.
- C. RESOLUTION 1524-23 - Approval of Additional Appropriation Request – Elizabeth Gutmann made a motion to approve Resolution 1524-23, seconded by Jay Meyer, motion unanimously carried.
- D. RESOLUTION 1525-23 - Authorization for employees of the Miami County Park District to attend workshops and/or conferences located outside the state of Ohio and requiring the disbursement of park district funds outside of the state of Ohio - Elizabeth Gutmann made a motion to approve Resolution 1525-23, seconded by Jay Meyer, motion unanimously carried.
- E. RESOLUTION 1526-23 - Authorization to purchase one (1) new Kubota RTV 1120 with accessories from Apple Farm Service, Inc. at a final cost not to exceed \$19,900.00 - Elizabeth Gutmann made a motion to approve Resolution 1526-23, seconded by Jay Meyer, motion unanimously carried.
- F. RESOLUTION 1527-23 - Authorization to purchase one (1) new Exmark 60" LZX 801CKA606C1 mower with wheel exchange upgrade and trash can kit, and to trade-in (1) Exmark LZX749AKC606 mower, at a final cost not to exceed \$12,601.00 - Elizabeth Gutmann made a motion to approve Resolution 1527-23, seconded by Jay Meyer, motion unanimously carried.
- G. RESOLUTION 1528-23 - Authorization to purchase one (1) new 2023 John Deere Gator TE from Koenig Equipment at a final cost not to exceed \$12,411.67 - Jay Meyer made a motion to approve Resolution 1528-23, seconded by Elizabeth Gutmann, motion unanimously carried.
- H. RESOLUTION 1529-23 - Authorization to enter into an agreement with MB Construction to renovate and upgrade the interior and exterior of the restroom at Charleston Falls at a cost not to exceed \$49,000.00 - Elizabeth Gutmann made a motion to approve Resolution 1529-23, seconded by Jay Meyer, motion unanimously carried.

- I. RESOLUTION 1530-23 - Authorization to enter into an agreement with KE Rose Company to install law enforcement equipment and accessories in a Ford Interceptor at a cost not to exceed \$12,757.00 - Elizabeth Gutmann made a motion to approve Resolution 1530-23, seconded by Jay Meyer, motion unanimously carried.
- J. RESOLUTION 1531-23 - Authorization to purchase one (1) new John Deere 35G Compact Excavator from Koenig Equipment, and to trade-in (1) 2000 John Deere F1145 front-mounted mower, for a final cost not to exceed \$54,690.71 - Elizabeth Gutmann made a motion to approve Resolution 1531-23, seconded by Jay Meyer, motion unanimously carried.
- K. RESOLUTION 1532-23 - Authorization for the Executive Director of the Miami County Park District to enter into a Land Cash Rental Agreement from 1/1/2023 through 12/31/2027 with David Demmitt for the purpose of agricultural production at Lost Creek Reserve - Elizabeth Gutmann made a motion to approve Resolution 1532-23, seconded by Jay Meyer, motion unanimously carried.

OLD BUSINESS

- A. Foundation - Amanda.

OTHER BUSINESS

A. Staff Reports

- a. **Deputy Director** – Kevin thanked Jay Meyer for attending and giving a presentation to the staff at the annual all staff meeting on January 11. It was a great way for them to meet him and vice versa.
- b. **Operations** – Dale displayed photos of structural security enhancements completed at Stillwater Prairie Reserve and said boulders have been placed out the outside of the gates for additional security. The Board of Park Commission appreciated the law enforcement report.
- c. **Marketing** – Amanda had no addition to her written report.
- d. **Education** – Cinda said the staff are holding in-school programming in preparation of the Hug the Earth Festival.

The Board appreciated Amalee's report on the 2022 Hiking Challenge. Amanda said the 2023 Challenge will be a bit different and available throughout the year.

- e. **Executive Director** – Scott was absent, but Kevin spoke briefly about the Heritage Hall report provided by Teri. Dr. Malarkey asked about the increase in use and how it will affect the staff. He is concerned with the staff requirements and the need for additional staff. Amanda said she and Teri met with the Wedding Wire and The Knot and purchased an advertising package. Within a day, we received inquiries. The plan is to increase revenue to fund the additional staffing needed to make the hall profitable for the district. The Board is concerned and said there needs to be a balance.

Elizabeth Gutmann moved to adjourn the meeting, seconded by Jay Meyer, motion carried unanimously. The meeting was adjourned at 9:46 a.m.

J. Scott Myers

Dr. Robert Malarkey