

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING**

**Tuesday, January 23, 2024
Heritage Hall at Lost Creek Reserve
8 a.m. Work Session - 9 a.m. Meeting**

Present: Dr. Robert Malarkey, Jay Meyer, Scott Myers, Kevin Swanson, Chris Thompson, Dale Gade, Amanda Smith, Tama Cassidy and Elizabeth Gutmann joined by phone.

NEW BUSINESS

A. RESOLUTION 1584-24– Organization of the 2024 Board of Park Commissioners are as follows: Dr. Robert Malarkey-President; Elizabeth Gutmann-Vice President and Jay Meyer-Member-at-Large - Jay Meyer made a motion to approve Resolution 1584-24, seconded by Elizabeth Gutmann, motion unanimously carried.

MINUTES - Jay Meyer made a motion to approve the minutes from December 19, 2023, seconded by Elizabeth Gutmann, motion unanimously carried.

BILLS AND RECEIPTS – Jay Meyer made a motion to approve the bills and receipts as presented, seconded by Elizabeth Gutmann, motion unanimously carried.

GIFTS AND DONATIONS – Jay Meyer made a motion to approve the gifts and donations as presented, seconded by Elizabeth Gutmann, motion unanimously carried.

B. RESOLUTION 1585-24 – Approval of Transfers 12/19/23 through 1/16/24 - Jay Meyer made a motion to approve Resolution 1585-24, seconded by Elizabeth Gutmann, motion unanimously carried.

C. RESOLUTION 1586-24 – Authorization for employees of the Miami County Park District to attend workshops and/or conferences located outside the state of Ohio, and requiring the disbursement of park district funds outside of the state of Ohio - Jay Meyer made a motion to approve Resolution 1586-24, seconded by Elizabeth Gutmann, motion unanimously carried.

D. RESOLUTION 1587-24 - Authorization for the Executive Director of the Miami County Park District to enter into an Environmental Covenant and Access Easement with The Nature Conservancy and the Ohio Environmental Protection Agency on approximately 55.001 acres of Wannemacher Preserve - Jay Meyer made a motion to approve Resolution 1587-24, seconded by Elizabeth Gutmann, motion unanimously carried.

E. RESOLUTION 1588-24 - Authorization to purchase one (1) Ventrac 4520-N with turbine blower and snow blower from Koenig Equipment, and to trade-in a 2013 Ventrac 4500-Y, John Deere F1145 4WD front mower and John Deere 47" F900/F1145 snowblower, at a final cost not to exceed \$27,255.20 - Jay Meyer made a motion to approve Resolution 1588-24, seconded by Elizabeth Gutmann, motion unanimously carried.

F. RESOLUTION 1589-24 - Authorization to purchase one (1) new Kubota 1100CWL-H RTVX with work lights, turn signals, strobe light and rear screen from Apple Farm Service, Inc., and to trade-in a 2013 John Deere 855D Gator with blade, at a final cost not to exceed \$11,935.00 - Jay Meyer made a motion to approve Resolution 1589-24, seconded by Elizabeth Gutmann, motion unanimously carried.

G. RESOLUTION 1590-24 - Authorization to purchase one (1) new Kubota M5-111 HDC12-1 tractor with accessories from Apple Farm Service, Inc., and to trade-in a John Deere 5425 tractor with loader and backhoe, at a final cost not to exceed \$47,650.00 - Jay Meyer made a motion to approve Resolution 1590-24, seconded by Elizabeth Gutmann, motion unanimously carried.

- H. RESOLUTION 1591-24 - Authorization to purchase one (1) new Kubota V5002A Salt Spreader and one (1) new Kubota V5060 Snow Blade from Apple Farm Service, Inc. at a final cost not to exceed \$6,420.00 - Jay Meyer made a motion to approve Resolution 1591-24, seconded by Elizabeth Gutmann, motion unanimously carried.
- I. RESOLUTION 1592-24 - Authorization to purchase one (1) new LZX801CKA606C1 Exmark 60" suspension platform mower with accessories from Flora's Small Engine Repair, and to trade in a LZX940EKC606 Exmark mower, at a final cost not to exceed \$13,599.00 - Jay Meyer made a motion to approve Resolution 1592-24, seconded by Elizabeth Gutmann, motion unanimously carried.
- J. RESOLUTION 1593-24 - Authorization to purchase two (2) 2024 Ford F250 4WD Super Duty regular cab pick-up trucks with 8' beds from Valley Truck Centers at \$47,099.00 per truck for a total final total cost not to exceed \$94,198.00 - Jay Meyer made a motion to approve Resolution 1593-24, seconded by Elizabeth Gutmann, motion unanimously carried.
- K. RESOLUTION 1594-24 - Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Elliott Land Hardscaping to complete a paver and bench project at Heritage Hall at a final cost not to exceed \$23,061.83 - Jay Meyer made a motion to approve Resolution 1594-24, seconded by Elizabeth Gutmann, motion unanimously carried.
- L. RESOLUTION 1595-24 - Authorization for the Executive Director of the Miami County Park District to dispose of, and remove from the park district inventory, the machinery, equipment, and other inventoried items - Jay Meyer made a motion to approve Resolution 1595-24, seconded by Elizabeth Gutmann, motion unanimously carried.
- M. RESOLUTION 1596-24 – Authorization to enter a contract with Dayton Acoustics to install twenty eight (28), 2' x 8' Soundsoak 85 panels and thirty two (32), 2' x 6' Soundsoak 85 panels in Heritage Hall at a final cost not to exceed \$ 22,811 - Jay Meyer made a motion to approve Resolution 1596-24, seconded by Elizabeth Gutmann, motion unanimously carried.

OLD BUSINESS

- A. Foundation – There is a meeting scheduled in late January for the Foundation to bring new members on board.

OTHER BUSINESS

A. Staff Reports

- a. Deputy Director - Kevin said a few changes were made to the personnel manual including changes to the leave accrual/use and the personal appearance section, approved in 2023.

The park's insurance coverage is higher than projected so a transfer will need to be made in February to cover the premiums.

The staff will be meeting to develop a total eclipse plan for Lost Creek Reserve. Other parks will be monitored by staff and the gates closed when the lots are full.

- b. Operations – Dale displayed photos of the new Holiday Lights storage building. The weather has been calm so there hasn't been a lot of damage to take care of.
- c. Marketing - Amanda said she is running 80 commercial spots on Spectrum in 2024.
- d. Environmental Education – Tama said there were 15 roving naturalist days in 2023.

We held a new tea program last week and will be doing another on in the spring with a hike to identify natural herbs/plants.

New "caregiver" and "date night" programs are being developed.

- e. Executive – Scott said there will be a resolution soon to purchase a railroad property in Bradford.

The Peterson Road bridge preconstruction meeting will be attended by Scott because it will affect Farrington Reserve entrance, but it should not close the bikeway. He will know more after the meeting.

Mr. Meyer said he cannot attend the February 27 board meeting. Mrs. Gutmann suggested moving it to February 20 and they agreed to do so.

There was no executive session. Elizabeth Gutmann moved to adjourn the meeting, seconded by Jay Meyer, motion carried unanimously. The meeting was adjourned at 9:59a.m.

J. Scott Myers

Dr. Robert Malarkey