

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION**

Tuesday, January 22, 2019

8 a.m. Work Session

9 a.m. Meeting

Lost Creek Reserve Administration Office

Present: Mr. Doug Haines, Dr. Robert Malarkey, Mrs. Elizabeth Gutmann, Scott Myers, Kevin Swanson, Chris Thompson, Janeen Selanders, and Dale Gade

MINUTES – Mrs. Gutmann made a motion to accept the minutes of the December 18, 2018 board meeting, seconded by Dr. Malarkey, motion unanimously carried.

BILLS AND RECEIPTS - Dr. Malarkey made a motion to approve the bills and receipts as presented, seconded by Mrs. Gutmann, motion unanimously carried.

GIFTS AND DONATIONS – Dr. Malarkey made a motion to approve the donations, seconded by Mrs. Gutmann, motion unanimously carried.

NEW BUSINESS

- A. RESOLUTION 1252-19 – Organization of the Board of Park Commission for 2019 -** Dr. Malarkey made a motion to approve resolution 1252-19, seconded by Mrs. Gutmann, motion carried unanimously.
- B. RESOLUTION 1253-19 – Authorization to purchase a 60" Exmark mower with accessories –** Mr. Doug Haines made a motion to approve resolution 1253-19, seconded by Mrs. Gutmann, motion carried unanimously.
- C. RESOLUTION 1254-19 – Authorization to purchase a 2019 Ford F-150 4x4 crew cab police responder -** Dr. Malarkey made a motion to approve resolution 1254-19, seconded by Mrs. Gutmann, motion carried unanimously.
- D. RESOLUTION 1255-19 - Authorization for employees to attend workshops/conferences out of state -** Dr. Malarkey made a motion to approve resolution 1255-19, seconded by Mrs. Gutmann, motion carried unanimously.
- E. RESOLUTION 1256-19 - Authorization to purchase a Skid Sprayer with 100-gallon tank -** Mrs. Gutmann made a motion to approve resolution 1256-19, seconded by Mr. Haines, motion carried unanimously.
- F. RESOLUTION 1257-19 - Authorization to purchase a Kubota 1100CWL-A RTV with cab and accessories and trade in a 2008 John Deere 8500 Gator -** Mrs. Gutmann made a motion to approve resolution 1257-19, seconded by Dr. Malarkey, motion carried unanimously.

OLD BUSINESS

- A. **FOUNDATION** – Scott enclosed report in packet with totals in funds. There was discussion about adding another G.M. Riverway Kiosk at Dye Mill Road to replace the Troy Main Street Kiosk.

OTHER BUSINESS

- A. Staff Reports
 - A. **Deputy Director** – Kevin asked Dale to speak briefly about interns – maintenance, public events/programs, natural resources. Kevin and Amalee posting through “Remind” app to colleges. Kevin estimates 8 students annually.
 - B. **Operations** – A lot of time spent with contractors for projects for 2019.
 - C. **Marketing** – Amanda did submit report and enclosed TRC shirt design completed by Allison Tyre. Amanda was absent.
 - D. **Education** – Cinda was absent but did have written report.
 - E. **Executive Director** - Scott distributed E-Bike overview.

EXECUTIVE SESSION

- A. No executive session

Dr. Malarkey moved to adjourn the meeting at a.m., seconded by Mrs. Gutmann, motion carried unanimously. The meeting was adjourned at 10:16a.m.

J. Scott Myers

R. Douglas Haines