

PROJECT: MIA-MCPD Trail Phase 1
PID: 110237

Provided to Local on:
10/15/2019

The following will be necessary for ODOT District 7 to undertake the environmental review for the proposed project. The District estimates that the environmental process can be completed in approximately 6 to 24 months (depending on impacts to arches) from receipt of the following information.

1. An email or letter request from the LPA for the District to prepare the environmental document. The request must note that the Sponsor recognizes (a) the Sponsor is responsible for providing any necessary information/studies requested by the District for preparation of the document and (b) the District's willingness to prepare the document does not guarantee the environmental process can be completed successfully (if, for instance, environmental issues cannot be acceptably resolved).
2. A written project description and sufficient information to develop the purpose & need statement. This will include appropriate data to support the need for the project (ie level of service information, crash data, pavement condition ratings, bridge condition details, comparison of existing conditions with design standards, etc.). This must include an explanation of why the project termini are logical.
3. A Feasibility Study and/or Alternatives Evaluation Report. At this time, for environmental purposes, the Feasibility Study may be limited to an email or memo-to-file that addresses the following:
 - o Summary of existing conditions, necessitating the project (the purpose & need - See Item 2, above)
 - o Discussion of any issues/constraints (such as avoiding historic/recreational properties)
 - o Alternatives considered to address the identified need
 - o Consideration for determining the preferred alternatives
 - o Preferred alternative

NOTE – Other ODOT SMEs, public opposition or adverse impacts to historic properties (arches) may require a higher level Feasibility Study.

4. Following approval of the project description, LPA is to send notification letters (in LPA envelopes and on LPA letterhead) regarding the project to all property owners and occupants along the project corridor. Include local schools, local emergency services, local transit authority, the local floodplain administrator (if any portion of the site is within a designated special flood hazard area), and the local historical society on the mailing.

The letter needs to note the following: (1) expected construction start; (2) expected total time for construction; (3) whether a detour will be required; (4) whether acquisition will be required; and (5) describe any involvement with recreational resources or historic properties. **A location map and the project description developed in cooperation with District 7 must be attached to the PI letter; this is due to FHWA comments.** The letter also needs to include the following language: *Issues you may wish to comment on include, but are not limited to, the effect of the project on local residents, the local economy, air quality, floodplains, ecological resources, and historic or cultural resources. Comments are requested by [30 days after mailing date], to ensure your comments may be considered in the project development.*

A typical letter and the mailing list must be provided to the district. Any comments received from the public (as well as responses from the Project Sponsor) regarding this project are to be provided to ODOT for inclusion in the environmental document.

5. Provide copies of any newspaper articles or other public discussions regarding the project. If presented at council meetings open to the public, provide the date of the meeting and the

relevant section of the meeting minutes.

[Please be aware that all projects requiring formal coordination will be included on an ODOT press release seeking public comments. This typically occurs the month following submittal of coordination information for your project. You may sign up for notification of press releases at the following link:

<https://public.govdelivery.com/accounts/OHDOT/subscriber/new?preferences=true#tab1>

6. If survey notifications were sent for the project, provide a typical notice and the mailing list.
7. Public Meeting [not currently required]
8. Digital photos depicting the entire corridor, including photos adequate to depict vegetation and drainage ways within the corridor. Individual photos are to be provided for all buildings/structures adjacent to the project (both sides of roadway, even if work will occur on only one side). Photos sets are to include a photo key (map) showing numbered locations and directions of photos.
9. PDF of Stage 1 level plans (or better). Plans to be printable at 11 x 17; 40 scale (or better). Worst case construction limits and maximum temporary/permanent right-of-way (acreages) are to be shown for each parcel. Construction limits/acquisition limits are to be provided consistent with District Real Estate guidance. Plans should note which trees are to be removed. If the project will affect a waterway (ie bridge replacement), the ordinary high water mark must be indicated on the profile sheet for the structure.
10. For projects including bridge work over a waterway, provide a completed "Bridge Bat Inspection Form". If indications of bats are found, include a figure indicating locations. Note – an updated inspection may be required, due to time limitations on the inspections.
11. Any additional studies required based upon agency coordination will be the responsibility of the LPA. Such studies may include Phase I Cultural/Archaeological Surveys, Phase I or Phase II ESAs, wetland delineations, biological assessments, etc. **MCPD will need to scope its ODOT pre-qualified environmental consultant to prepare the ecological survey for this project. Depending on bridge work, asbestos surveys may be required.**