## Communication Transformation OPRA

#### Lori Klinka

Communication Specialist
Speaker, Trainer, Speaking Coach
www.loriklinka.com

#### What I want to improve is...



Focus Preparing Engaging Virtual Tips

# Focus

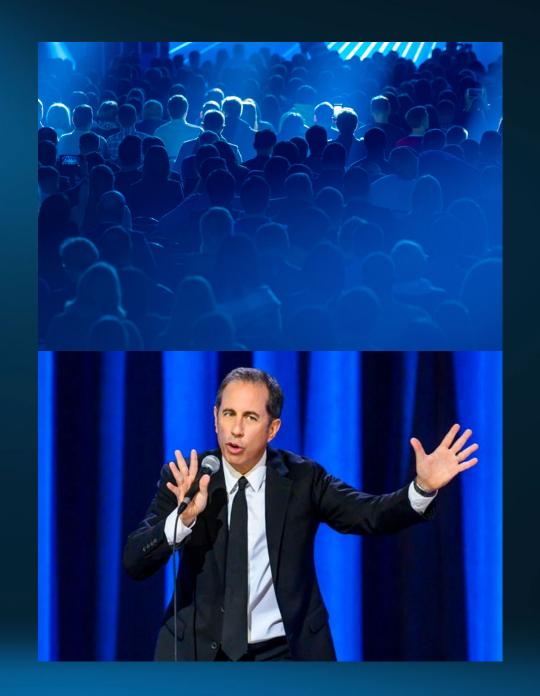






#### AUDIENCE

It's ALL about THEM!



# PERFORMANCE MINDSET VS. MASTERY MINDSET

Judgement vs.

Evaluation

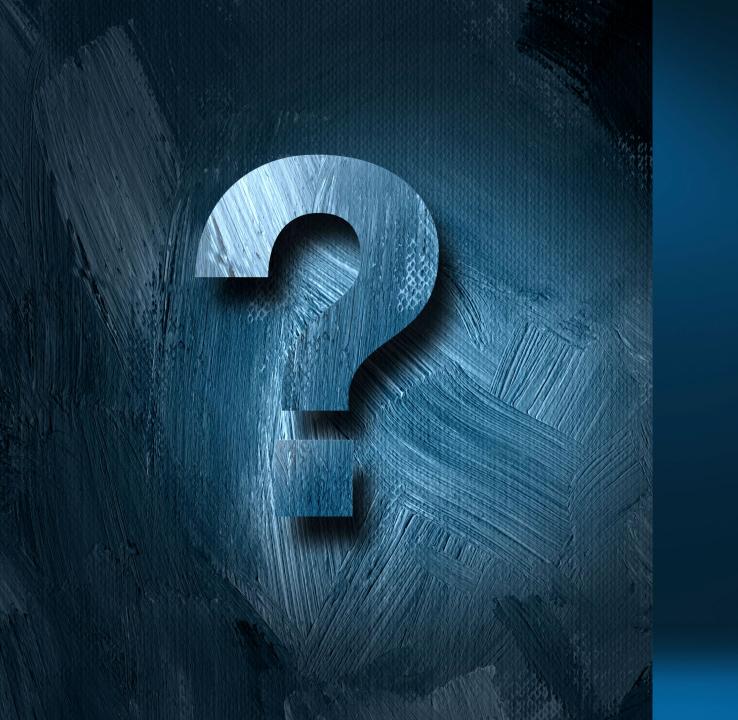


## Prepare

#### PURPOSE

Think - Feel - Do

When I'm finished my audience will....



WHAT (DATA)

SO WHAT (INSIGHT)

NOW WHAT (ACTION)

# GETTING BUY IN WIIFM







# Engage

## REFRAME Don't do a presentation- Start a conversation



#### ENGAGING & LISTENING

Need to engage every 7 min. 85% of learning is from listening 75% of the time they are distracted 20% of what they hear is remembered

#### ENGAGING & LISTENING

We speak 125-150 words per min We understand 250-750 words per min

Average attention span when listening to someone is 8 seconds!

## STORYTELLING.



# MRTUAL

### Virtual Tips



#### VIRTUAL TIPS

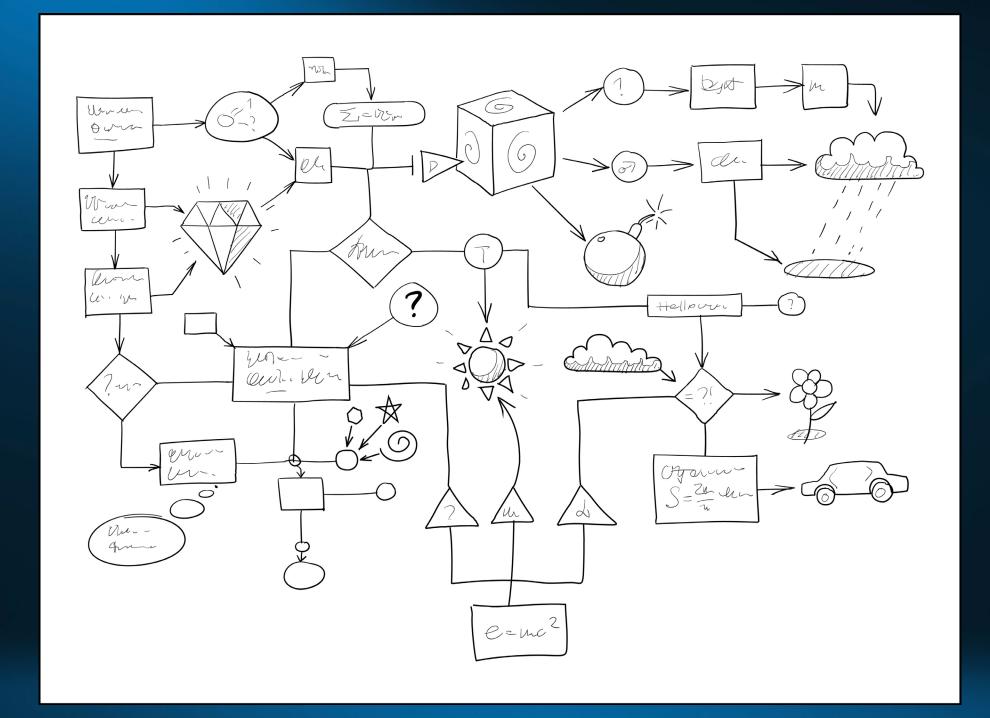
Hide self view Arms length Duct tape over camera Eye level



#### SET UP THE SLIDE

Teaching- Tree
Pause-let us process
Get it? Got it!





#### PowerPoint- 30 font-3 pts-3 min

#### A Really Really Important Slide

- This is the most important piece of information that I want to give you, so I'm going to put it in a PowerPoint bullet that you'll never read.
- And here is another important piece of information that I think you should know about my awesome product and company. Too bad you're talking to your neighbor instead of reading this PowerPoint slide
- Oh did I also mention that this very important piece of information is instrumental to our competitive advantage?
- And if you thought that was great, wait until you learn about our patentpending process for printing money
- If that has you excited, wait until I tell you about another really cool bridge that we plan to purchase with the money you give us.
- Our competitors have no idea what they are about to see because we are sooo cool we can fit 500 words on a single PowerPoint slide
- If we don't turn \$500,000 into \$500 Million in 3 years, we'll say we're sorry we burned through all your hard earned money, but at least we tried.





### Thank you!

Lori Klinka
Communication Specialist
Speaker, Trainer, Speaking Coach
www.loriklinka.com



#### SET UP THE SLIDE

Teaching Pause-let us process Get it? Got it! Buffalo wild wings pic





