

**MIAMI COUNTY PARK DISTRICT
BOARD OF PARK COMMISSION MEETING MINUTES**

**Tuesday, May 23, 2023
Cabin at Lost Creek Reserve
8 a.m. Work Session - 9 a.m. Meeting**

Present: Dr. Robert Malarkey, Elizabeth Gutmann, Jay Meyer, Scott Myers, Kevin Swanson, Dale Gade, Chris Thompson, Amanda Smith and Janeen Selanders.

MINUTES – Elizabeth Gutmann made a motion to accept the minutes of the April 25, 2023 board meeting seconded by Jay Meyer, motion unanimously carried.

BILLS AND RECEIPTS – Elizabeth Gutmann made a motion to approve the bills and receipts as presented, seconded by Jay Meyer, motion unanimously carried.

GIFTS AND DONATIONS – Elizabeth Gutmann made a motion to approve the gifts and donations as presented, seconded by Jay Meyer, motion unanimously carried.

NEW BUSINESS

- A. Swearing in of Park Ranger Aaron Bruss – Family members of Aaron was present during the swearing in led by Dr. Malarkey.
- B. RESOLUTION 1555-23 – Approval of transfers 4/27/23 – 5/16/23 - Elizabeth Gutmann made a motion to approve Resolution 1555-23, seconded by Jay Meyer, motion unanimously carried.
- C. RESOLUTION 1556-23 – Authorization to enter into an agreement with Vehicle for Change, Inc. to provide a 24' rock climbing wall for entertainment at the 2023 Hug the Earth Festival at a final cost not to exceed \$7,200.00 - Elizabeth Gutmann made a motion to approve Resolution 1556-23, seconded by Jay Meyer, motion unanimously carried.
- D. RESOLUTION 1557-23 – Authorization to enter into an agreement with Chris Rowlands to provide a Music Residency and Recording, and a Mural Residency at LT Ball at a total cost not to exceed \$6,500.00 - Elizabeth Gutmann made a motion to approve Resolution 1557-23, seconded by Jay Meyer, motion unanimously carried.
- E. RESOLUTION 1558-23 – Authorization for the Executive Director of the Miami County Park District to enter into an agreement with Wagner Paving to repair, crack fill and restripe parking lots, bikeways and roadways at a final cost not to exceed \$8,460.00 - Elizabeth Gutmann made a motion to approve Resolution 1558-23, seconded by Jay Meyer, motion unanimously carried.
- F. RESOLUTION 1559-23 – Authorization for employees of the Miami County Park District to attend workshops and/or conferences located outside the state of Ohio, and requiring the disbursement of park district funds outside of the state of Ohio. Cinda Hanbuch-Pinkerton is requesting to attend the “Children in Nature Network Conference” in Estes Park, Colorado June 12-15, 2023. - Elizabeth Gutmann made a motion to approve Resolution 1559-23, seconded by Jay Meyer, motion unanimously carried.

G. Revision to the personnel manual concerning tattoos

Current Language:

Multiple facial piercings are not allowed and will be subject to management discretion. Single post earrings are only allowed in a single facial piercing. All tattoos must be covered by normal attire.

Revised Language:

Multiple facial piercings are not allowed and will be subject to management discretion. Single post earrings are only allowed in a single facial piercing. No tattoos will be permitted to be visible which are deemed to be inappropriate or offensive.

DEFINITIONS:

A. Inappropriate Tattoo – A tattoo is considered inappropriate if it depicts gang related images, racially inappropriate images, sexually suggestive or explicit images.

Determination as to if a tattoo is inappropriate is the sole province of the Executive Director.

B. Offensive Tattoo – A tattoo is considered offensive if it depicts, describes or refers to intolerance of or discrimination against any race, color, preference, creed, religion, gender, national origin, sexual orientation; or is commonly associated with any organization or group which advocates such intolerance or discrimination; or violates a reasonable person's standard of decency or morality. Determination as to if a tattoo is offensive is the sole province of the Executive Director.

Elizabeth Gutmann made a motion to approve the revision, seconded by Jay Meyer, motion unanimously carried.

OLD BUSINESS

A. Foundation – Amanda distributed information for the steps required to complete the name change and will have more information in June. This step must be completed in 2023. There will be at least three board members selected and it can expand up to 7 members. The strategic plan will follow in 2024.

OTHER BUSINESS

A. Staff Reports

- a. Deputy Director - Kevin spoke about the orphan well being capped at Lost Creek Reserve.
- b. Operations - Dale said the summer staff has returned or been hired so ready for summer. He said the restrooms at Charleston Falls Preserve are being updated and will be closed for 2-3 weeks beginning May 26. Two new trucks have finally arrived including one that was ordered in 2022. Dr. Malarkey said the Hug the Earth Festival was great.
- c. Marketing - Amanda said she will begin providing a ROI in Heritage Hall in June. She commended Allison's work on the Trail Run Challenge and Hug the Earth designs. It was also noted that our Facebook followers are over 20,000.
- d. Environmental Education - Cinda said the school programs have wrapped up and now looking to planning next year's festival. Mrs. Gutmann appreciates the festivals we offer and love that they are not focused on food but on activities. Cinda said the Science Journey

program is still taking place and is offered to out-of-county organizations. There is a \$100 fee for each teacher to get the training. This is the program that was created during 2020.

- e. Executive - Scott did site visits with Dale concerning the location of the EV chargers. There will be two installed at Twin Arch Reserve and two at Lost Creek Reserve in 2024. There will be no costs to the Park District for five years.

EXECUTIVE SESSION

There was no executive session.

Jay Meyer moved to adjourn the meeting, seconded by Elizabeth Guttman, motion carried unanimously. The meeting was adjourned at 10:10a.m.

J. Scott Myers

Dr. Robert Malarkey