



HOLIDAY LIGHTS EMA PLAN

Lost Creek Reserve 2385 East State Route 41, Troy, OH 45373

Fridays, Saturdays, Sundays – November 30 through December 22, 2024

Additional days December 16 through December 23, 2024

This plan is a guide to emergency situations and weather emergencies that occur during the Holiday Lights event at Lost Creek Reserve. It is not all encompassing and cannot anticipate every possible scenario. Please refer to the M.C.P.D. E.M.A. plan for specifics on emergencies.

Emergency Contacts:

911- for all medical, or police emergencies (allergies, unknown illness, loss of consciousness, head injuries, excessive bleeding).

Agency representatives: Operations Director, Dale Gade- 937-657-6240
Assistant Op. Director, Dan Weaver 937-545-6433
Executive Director, Scott Myers 937-623-2202
Deputy Director, Kevin Swanson 937-657-6241
Outreach/Special Event Coord., Mindy Weaver 937-823-4874

Site Information:

Lost Creek Reserve 2385 East St. Rt. 41, Troy OH

Nearest crossroads, Sayers Rd. to the East and 202 to the West

Buildings/structures:

Ticket Booth - this location should serve as the base or head of operations for the event. Lost children, items, minor injuries etc. should be treated at this location and hold all related documents. This site will also be the central location for first aid, etc. In addition to first aid supplies, a large fire extinguisher and AED will be at this location. See map for specific location.

Lean-to on Museum Barn - this location is an open-air shelter. This location can act as a temporary emergency shelter for certain weather events. See map for specific location. Very limited on space.

Bank Barn - temporary shelter from minor weather events, (large doors should be closed during high winds)
Buckle up area before exiting, stations 1,2,3,4

Tack Barn, Hay Barn, Buggy Shed - not significant shelter locations

Cabin - Emergency supply station, fuel, jumper cables, portable air pump, water, etc.

Operations Barn - Operations base of operation, supplies, and temporary shelter for minor weather events.

Communications:

P.A.

L.E. vehicles are equipped with P.A. systems and may be used as needed.

2-way radio

During the event, certain individuals may communicate via 2- way radio. In the event you have been supplied with a 2-way radio, use it for relevant information and provide those around you with accurate real-time information as needed.

Cell Phones/text

In a situation where emergency services need to be summoned or information needs to be passed discreetly, text or cell phone is an option, however, texting should only be considered successful upon receiving a confirmation from the recipient.

Marc's Radio

Rangers, Deputies, EMT's etc. will have access to the Miami County Communications center via Marc's radio system. In the event cell phones or hard phone lines are inoperable, they will use this for communication.

Media Post Event Emergency or Crisis- Review Crisis Communication Guide: Primary Contact Scott Myers, Secondary, Kevin Swanson. If the incident/ emergency is being handled by an outside agency, refer questions and briefing to that agency representatives.

Equipment:

AED - Located at ticket booth

First Aid Kits- Located in park vehicles/Operations Office

Fire Extinguishers-in Park vehicles/and select barns

CPR Masks-in Park vehicles

Narcan- Rangers, Deputies, EMT

Flashlights/ Traffic cones/ High Visibility reflective traffic vests

If it is determined due to fire, flood, or other hazardous conditions, the site must be evacuated, staff meeting points are designated as follows: 1st Operations Office (2491 East St. Rt. 41), 2nd, 202 Bikeway parking lot.

Active Shooter Response: Run-Hide-Fight approach

Before-If you hear or see something suspicious, remain calm and report it to district officials or Law Enforcement. Be familiar with this response plan. Identify escape routes away from shooter and potential places to hide.

During-Run away from danger, Hide, Fight (you may need to use more than one option)

After- Seek out medical attention, help Law Enforcement, help victims.

Run- Getting away from shooter(s) is top priority, leave belongings and run away from danger. When safe to do so call 911 and follow dispatcher's directions do not disconnect until dispatcher tells you or it becomes unsafe.

Hide- If you can't get away, get out of the shooters view, silence electronics, lock and block doors. If possible, try and communicate with Law Enforcement via text.

Fight- Your last resort when you are in immediate danger is to defend yourself. Commit to your actions and act aggressively to stop the shooter. Use makeshift weapons such as books, scissors, and fire extinguishers.

Notify the public and urge them to run, hide. Do not urge them to exit in vehicles as it could slow down emergency services and responses. When encountered by Law Enforcement listen to commands and do not have items in your hands. Additional resources to review and aid in planning can be found at:

Run. Hide. Fight. Surviving an Active Shooter Event <https://www.youtube.com/watch?v=5VcSwejU2D0>

*FEMA online course: Active Shooter: What You Can Do
<https://training.fema.gov/is/courseoverview.aspx?code=IS-907>*

Bomb threats/ report

Remain calm, do not use any electronic device including cell phone, P.A. etc. Contact Law Enforcement, or district official, follow instructions. Attempt to write down all information to make sure accurate information is being relayed.

Social Media or Non-Specific Threat

Remain calm, Contact Law Enforcement, or district official, follow their instructions.

Missing/ Endangered Child

Remain Calm, Contact Law Enforcement, or district officials, follow their instructions. Cease movement of groups. Lockdown Park at points of entry and exit. Confirm age, gender, and description of child to relay to L.E.

Mass Protest/1st Amendment Area

The Miami County Park District respects the rights of people to peaceably assemble. It is the policy of this district not to unreasonably interfere with, harass, intimidate, or discriminate against persons engaged in the lawful exercise of their rights, while also preserving the peace, protecting life, and preventing the destruction of property. Mass protest/ 1st Amendment designated areas will be located at the western parking lot and or grass field west of the emergency exit B. For additional information or guidance refer to MCPD L.E. policy 426

Severe Weather Criteria

High Wind Warning: Sustained winds \geq 40 mph for at least 2 hours or any gust \geq 58 mph.

Severe Thunderstorm Warning: Hail $\frac{3}{4}$ " (penny size) diameter or larger and/or wind gusts of 58 mph or greater.

Tornado Warning: The radar or satellite indication and/or reliable spotter reports of a tornado.

Thunder & Lightening: At first sight and sound. If you spot lightning or hear thunder notify the point person ASAP. That person will call in groups immediately. Report back to that person immediately that you have received the CALL IN. Report to vehicles and pass the word IF you pass other groups.

WET Wind Chill: When temperatures are 50 degrees or less; 35 mph or higher winds; and raining. This will produce a 33-degree temperature for a wet adult. Hypothermia can set in a child in 2 minutes when wet.
*Please note, the higher the wind speed the lower the WET Wind Chill with any temperature. See chart below.

Current temperature Current wind speed WET wind chill result

50° with rain	35 mph	32°
45° with rain	25 mph	32°
40° with rain	15 mph	32°
35° with rain	calm wind	32°

Traffic Control Plan:

Entrance A will be located at 2217 East St. Rt 41 (Deer Farm Entrance). This will be the primary entrance for use for vehicles to enter the Holiday of Lights drive thru program.

Exit A will be the asphalt drive leading from the barn yard area to State Route 41. This will be the primary exit for the Holiday of Lights event.

Entrance B/ Emergency Exit B will be located at 2385 East St. Rt. 41 (Normal Park Entrance). This will be blocked and will be used for staging area for program, and staging for volunteers, and Emergency personnel.

Emergency Exits C & D will be located (C) west of cemetery and if unavailable (D) east of cemetery accessed thru the Oak Savannah trail. Determination by Law Enforcement of staff will determine which is most appropriate based on conditions and circumstances.

Staff and volunteer parking will be designated on the south side of the main drive east of Exit B. Opposite the ticket booth area.

No pedestrian traffic will be permitted to access the light trail while vehicle traffic is using trail.

Positioned West of Entrance **A** and East of Exit **A** will be congested area signs warning drivers on St. Rt. 41 of potential traffic congestion. This will afford drivers to use Knoop Rd, and 202 as alternate routes to avoid program traffic.

Volunteers and staff working in and around traffic operations shall wear high visibility reflective vests. Flashlights, portable lights, and light sticks shall also be used to aid in providing instruction to drivers and for the safety of staff.

In the event of an emergency along the driving trail, the vehicle or persons will be escorted to the nearest exit, or out of traffic location to render aid.

In the event of an unsafe situation or weather issue, Entrance **A** will be closed, and vehicles will be diverted to the closest exit.

If staff or volunteers have a concern about a vehicle or visitor to the event notification should be made to L.E. staff immediately for investigation. If outside emergency services are summoned, the 2385 East State Route 41 address should be used for them to respond.

Please see map for zone locations, entrances, exits, signage, and emergency access.